



**Integrate Disassembly  
Instructions Manual**

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**Integrate Disassembly Instructions**  
**Bookcase 3-Shelf**  
(Part No. I3BKxx)



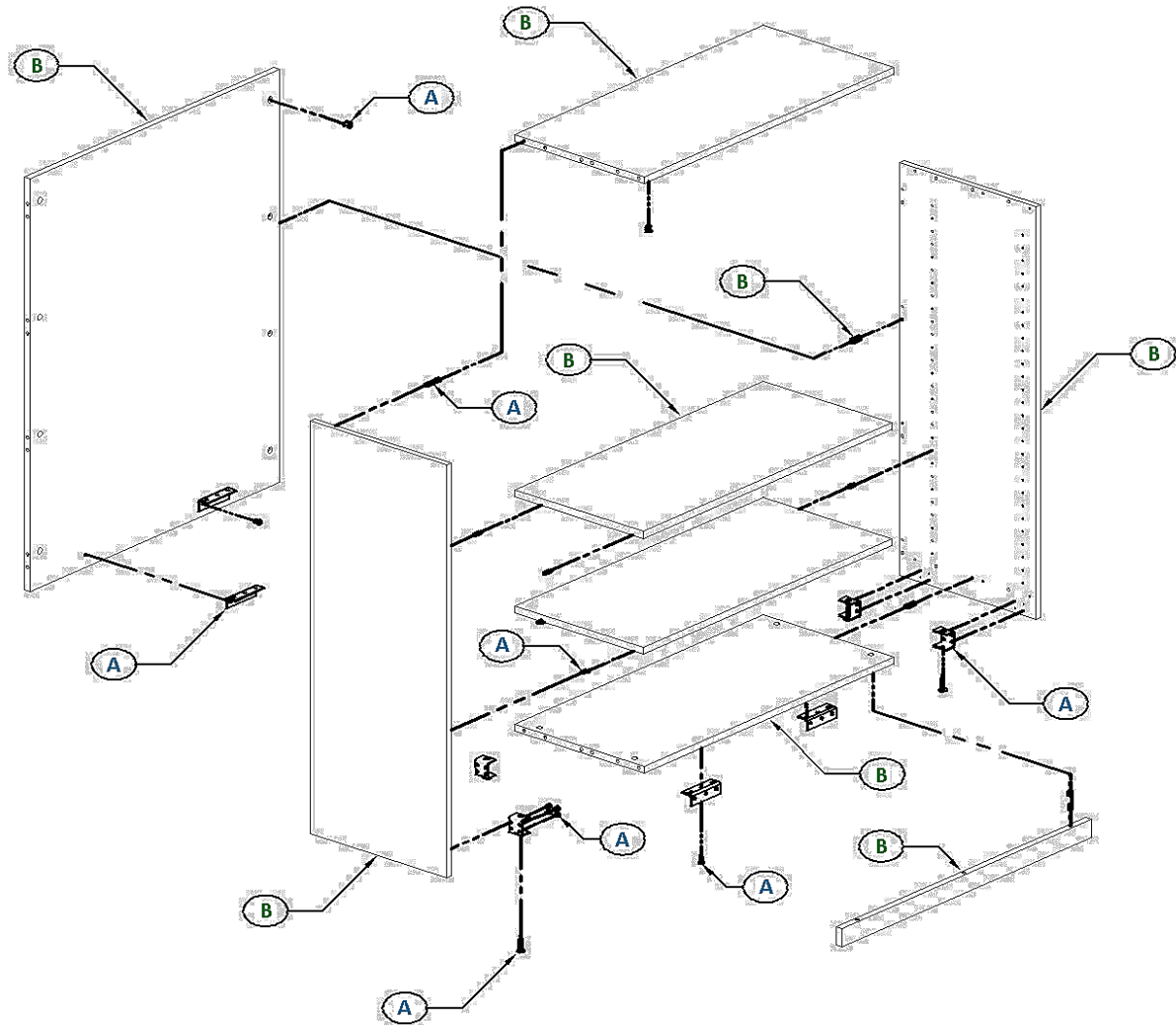
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

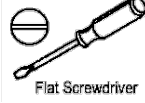
**Procedure:**

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the shelf pins from the side panels.

**Material Type:** ■ **A.** **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**



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**Integrate Disassembly Instructions**  
**U-Unit Bridge 42 Inch**  
(Part No. I42BRxx)



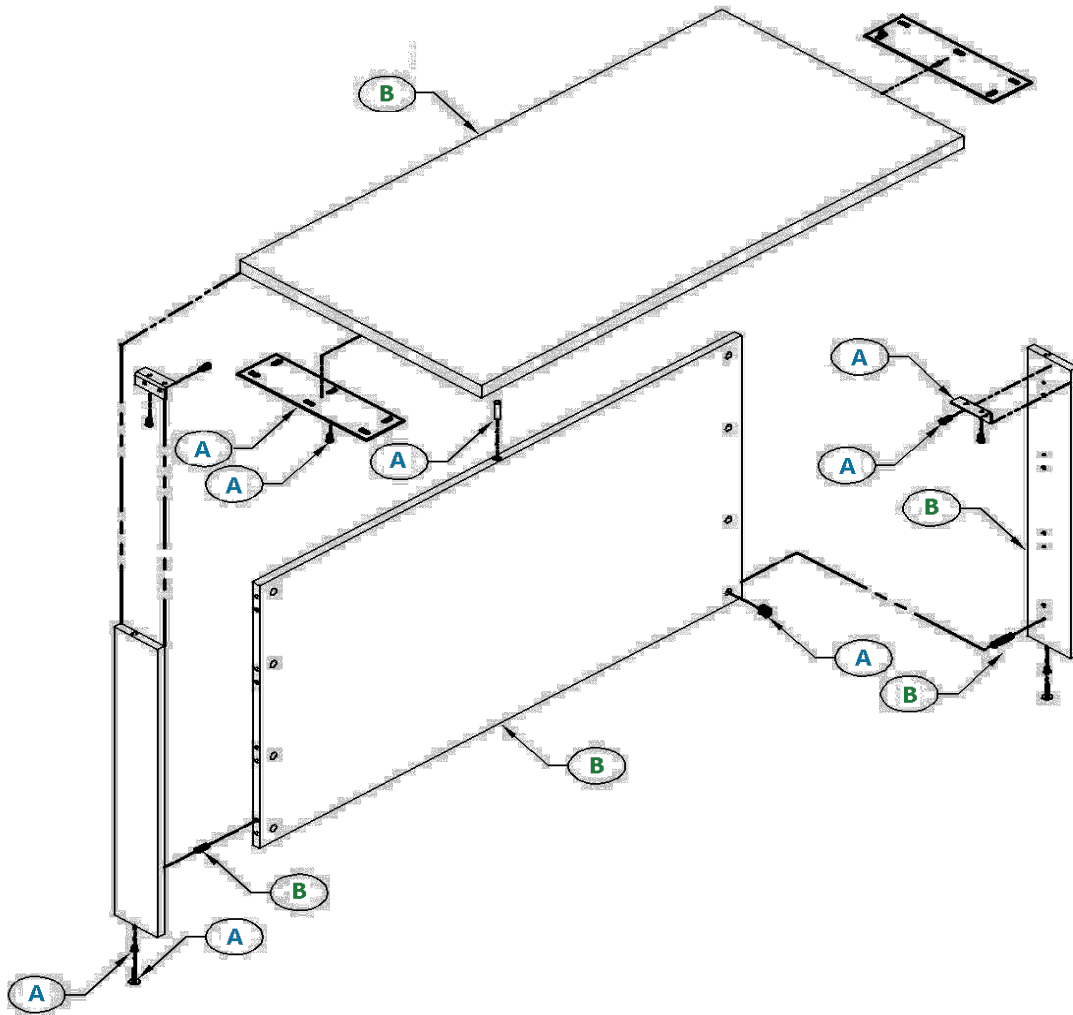
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

**Procedure:**

1. Remove Screws from brackets which join top and side panels.
2. Unfasten the Cam-locks from the bolts.
3. Separate the side panels from modesty panel
4. Remove screws holding Splice-Plate from under the top panel
5. Remove all dowels, cam-locks and bolts from the modesty and side panels
6. Remove the Insert nut and Glide from the Side panels
7. Remove the spacer from the top of modesty panel.

**Material Type:**    ■ **A.** **Recyclable Steel**    ■ **B.** **Laminated Particle Board / Wood**    ■ **C.** **Plastic (if applicable)**



**Required Tools**

Gloves	Rubber Mallet	Phillips Screwdriver	Flat Screwdriver	Claw Hammer	Channel Lock Pliers
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**Integrate Disassembly Instructions**  
**U-Unit Bridge 48 Inch**  
(Part No. I48BRxx)

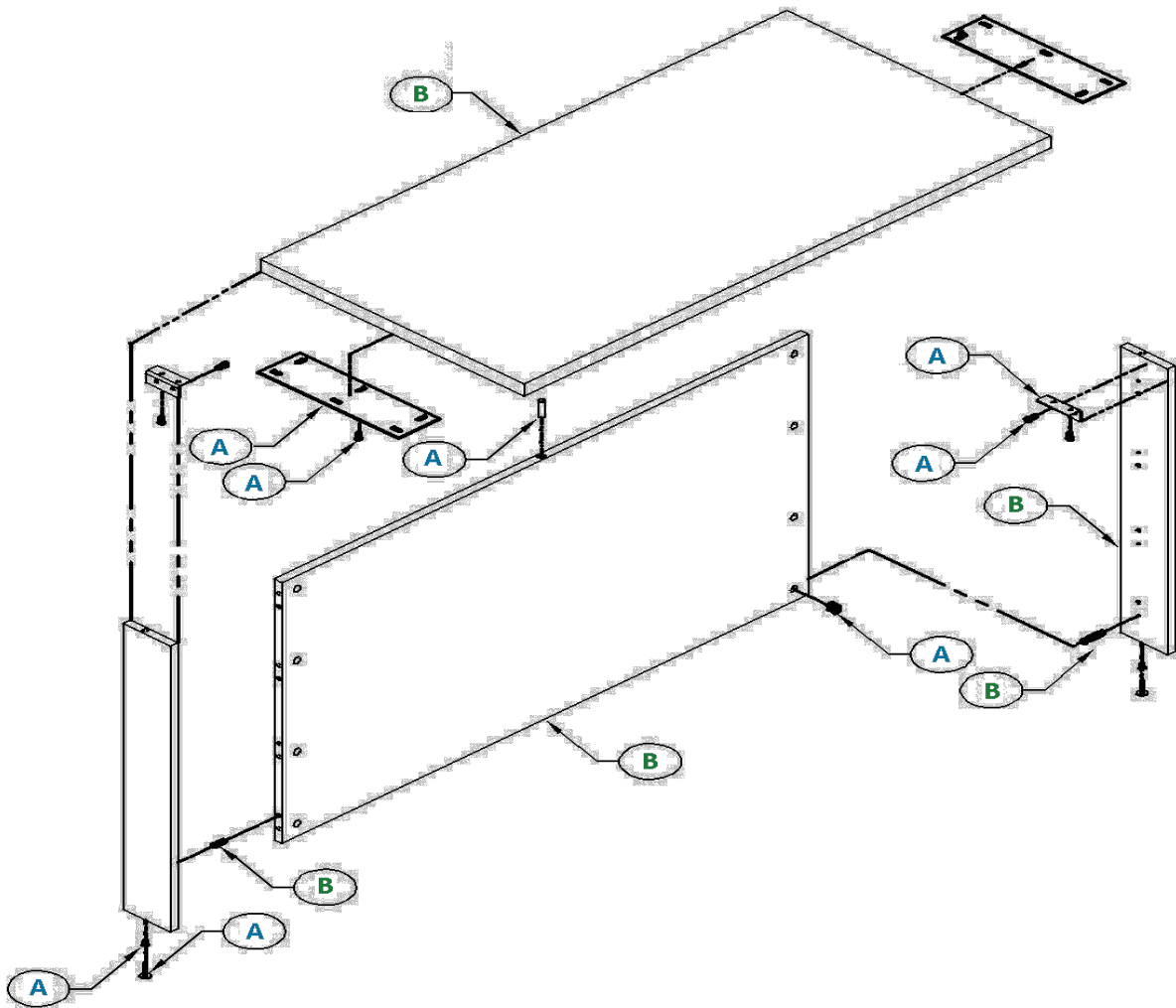
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>







**Procedure:**

1. Remove Screws from brackets which join top and side panels.
2. Unfasten the Cam-locks from the bolts.
3. Separate the side panels from modesty panel
4. Remove screws holding Splice-Plate from under the top panel
5. Remove all dowels, cam-locks and bolts from the modesty and side panels
6. Remove the Insert nut and Glide from the Side panels
7. Remove the spacer from the top of modesty panel.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

 Gloves	 Rubber Mallet	 Phillips Screwdriver	 Flat Screwdriver	 Claw Hammer	 Channel Lock Pliers
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**Integrate Disassembly Instructions**  
**Conference End**  
(Part No. IK48CEPxx)



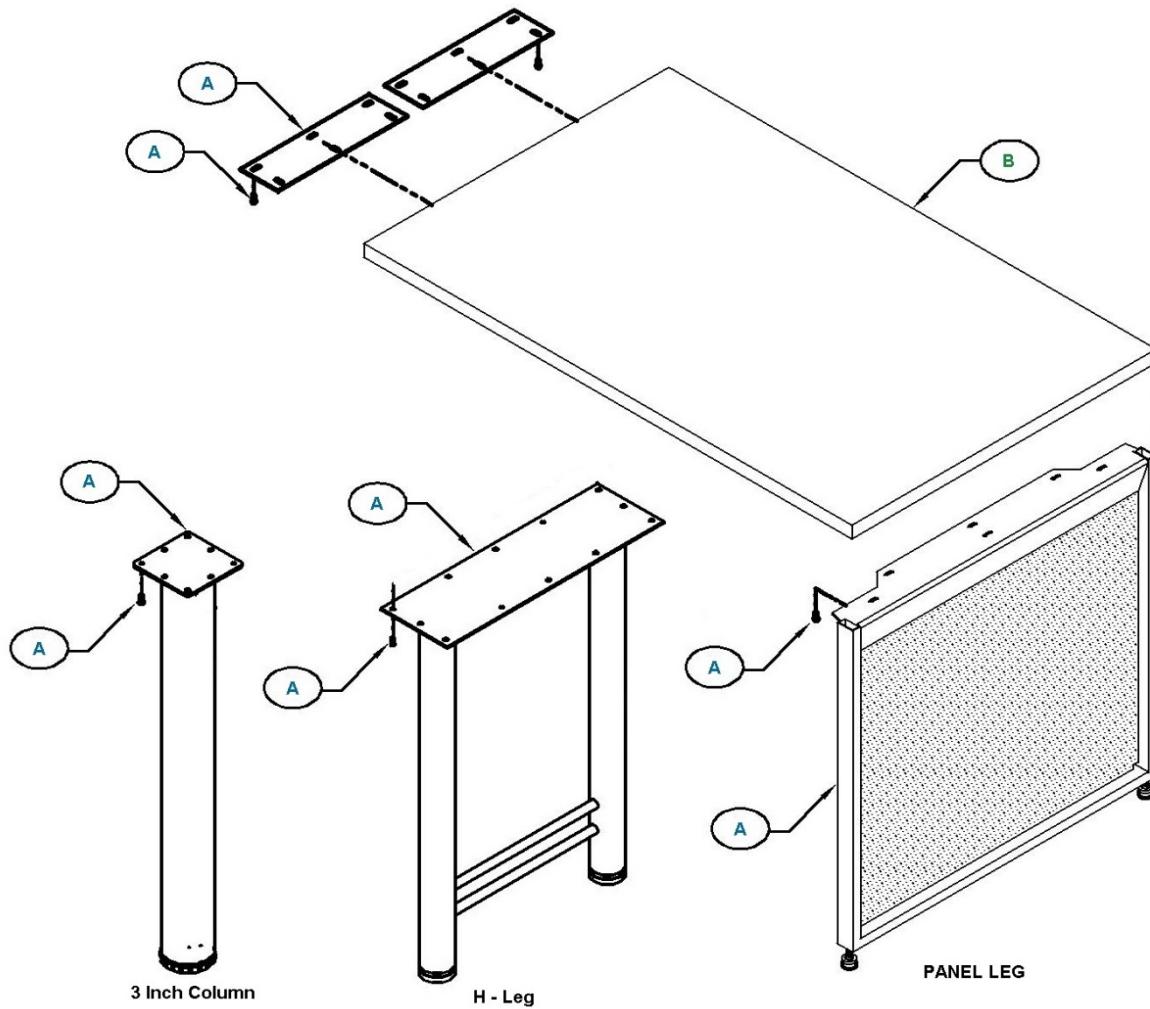
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

**Procedure:**

1. Remove screws holding Splice-Plate from under the top panel
2. Remove screws holding Leg from under the top panel
3. Separate the Leg from top panel

**Material Type:** ■ **A.** **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

Gloves	Rubber Mallet	Phillips Screwdriver	Flat Screwdriver	Claw Hammer	Channel Lock Pliers
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**Integrate Disassembly Instructions**  
**Credenza Base Double Door (Stand Alone)**  
(Part No. I36CBCSxx)



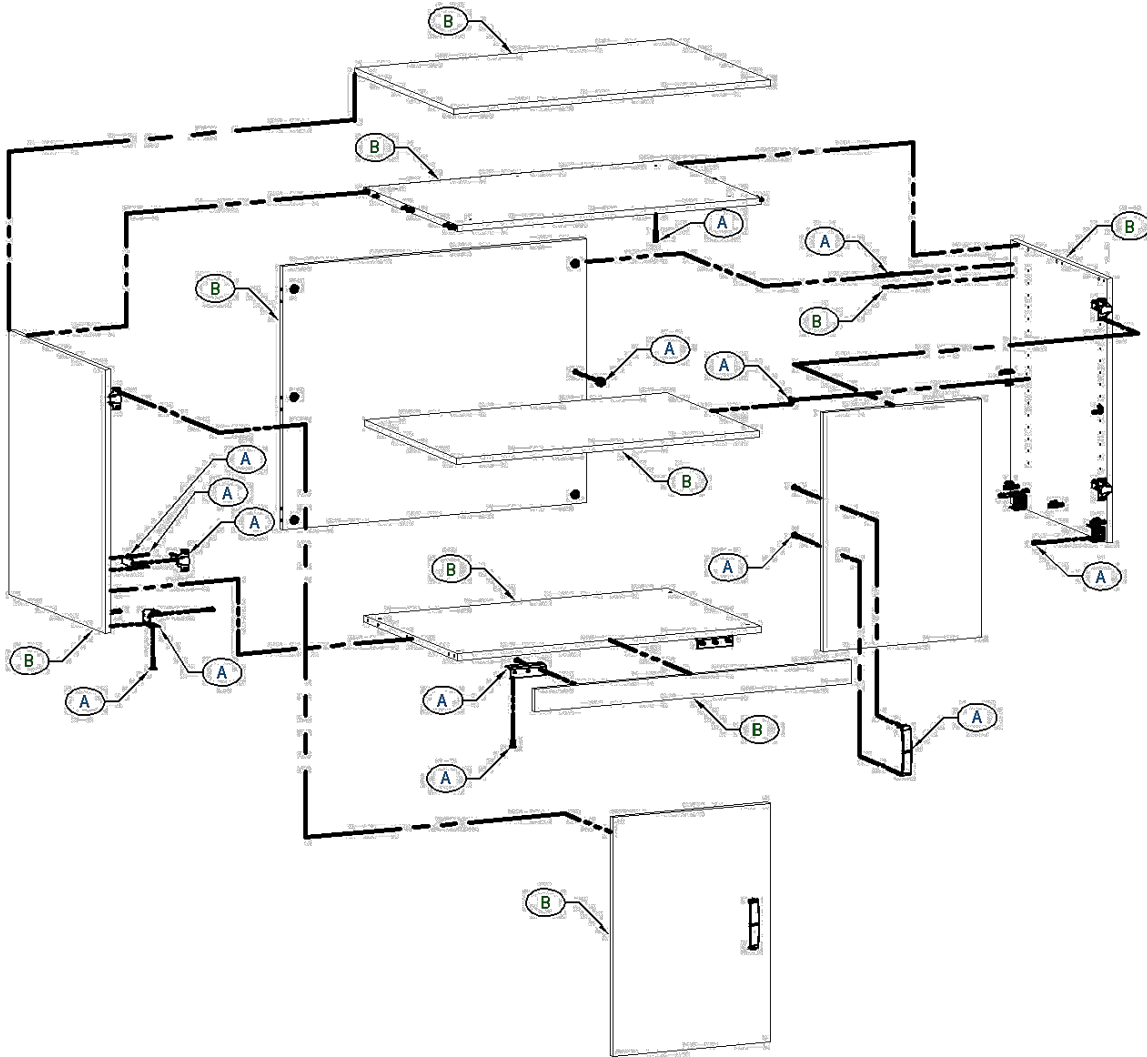
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

**Procedure:**

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel. Remove Screws from hinges which joins door panel to the side panel. Remove the door handle and the hinges from the door panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the shelf pins from the side panels.

**Material Type:** ■ **A.** **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

Gloves	Rubber Mallet	Phillips Screwdriver	Flat Screwdriver	Claw Hammer	Channel Lock Pliers
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**Integrate Disassembly Instructions**  
**Credenza Base Double Door (WSS)**  
(Part No. I36BCWxx)

**INTEGRATE**

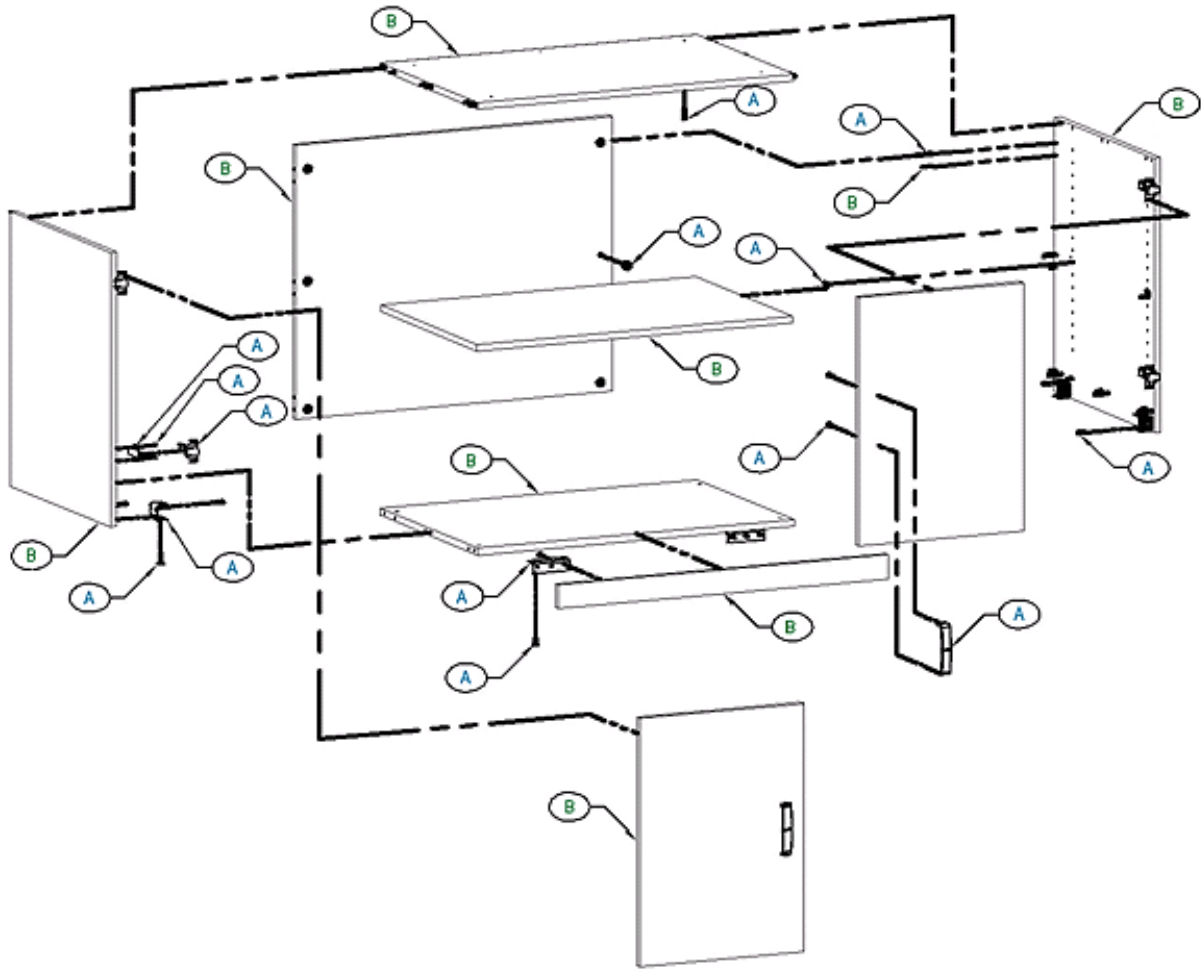
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

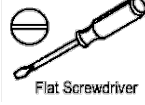
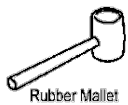
**Procedure:**

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel. Remove Screws from hinges which joins door panel to the side panel. Remove the door handle and the hinges from the door panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the shelf pins from the side panels.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**



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**Integrate Disassembly Instructions**  
**Credenza Base Mixed Drawer**  
(Part No. I36CBMSxx & I36CBMWxx)

**INTEGRATE**

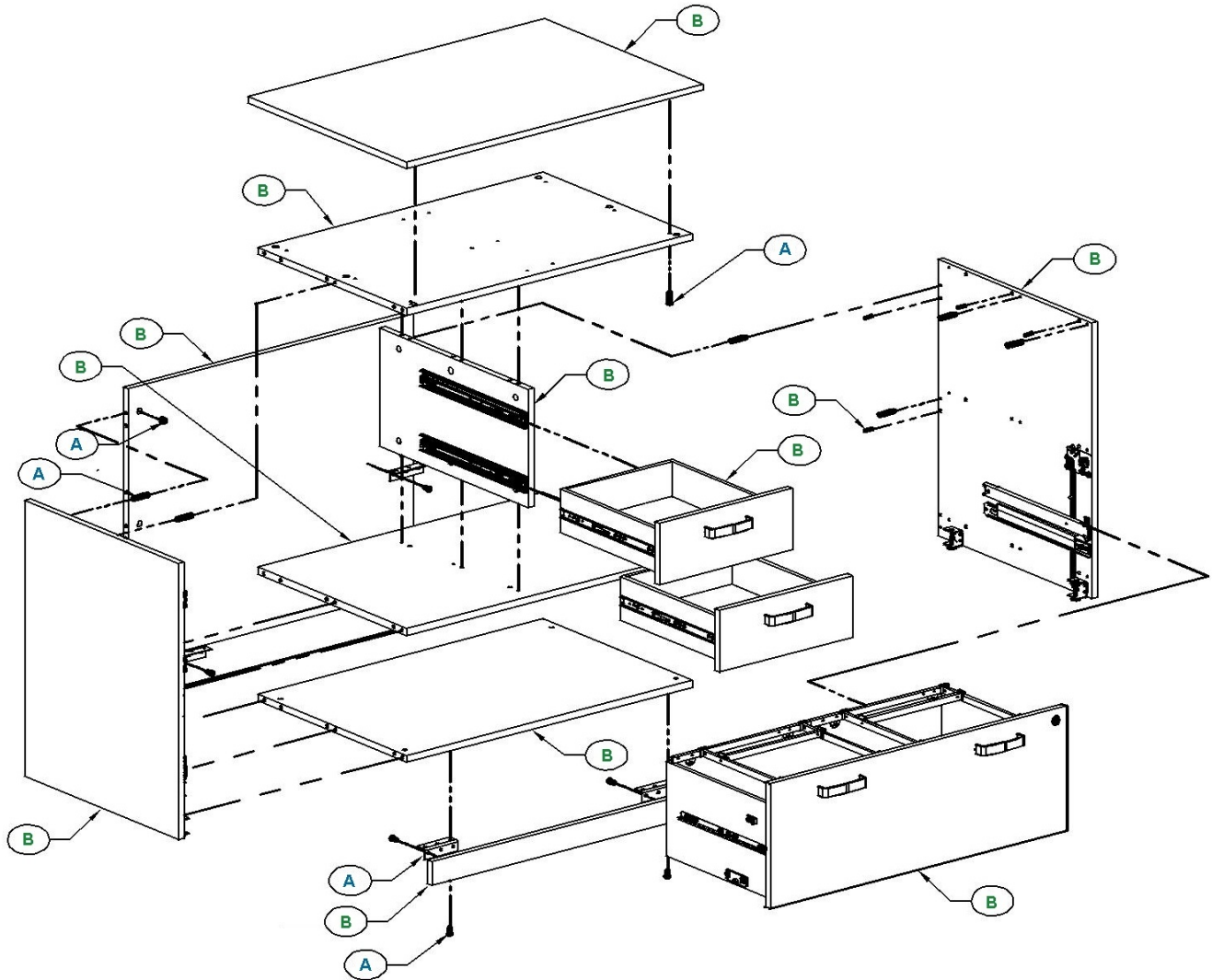
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>







**Procedure:** (Box-Box Right is similar to Box-Box Left as shown below)

1. Remove the drawers from the Credenza Base. (Remove the screws from inside top of the lateral file to detach the top panel in freestanding models)
2. Remove Screws from brackets which join back and toe-kick panel to the bottom panel.
3. Unfasten all the Cam-locks from the bolts.
4. Separate the side panels, bottom, top and middle panels from back panel
5. Remove all dowels, cam-locks and bolts from the panels

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



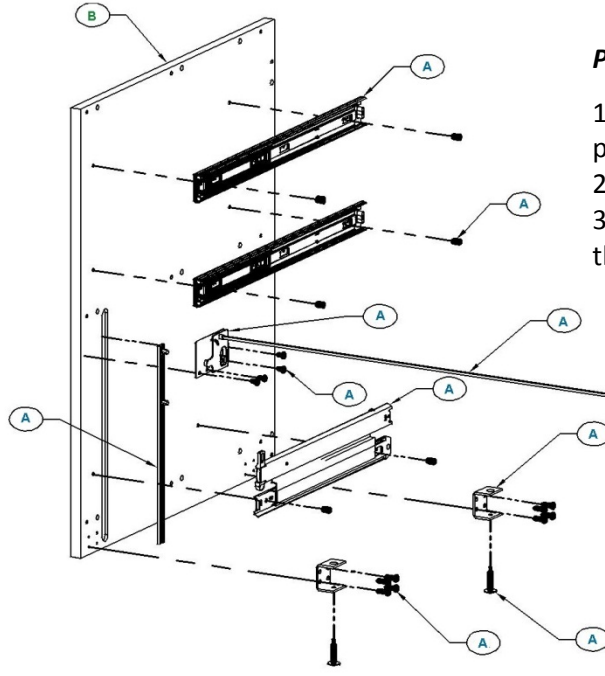
**Required Tools**

 Gloves	 Rubber Mallet	 Phillips Screwdriver	 Flat Screwdriver	 Claw Hammer	 Channel Lock Pliers
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**Integrate Disassembly Instructions**  
**Single Pedestal Desk (60" x 30")**  
(Part No. I60DKSPxxx)

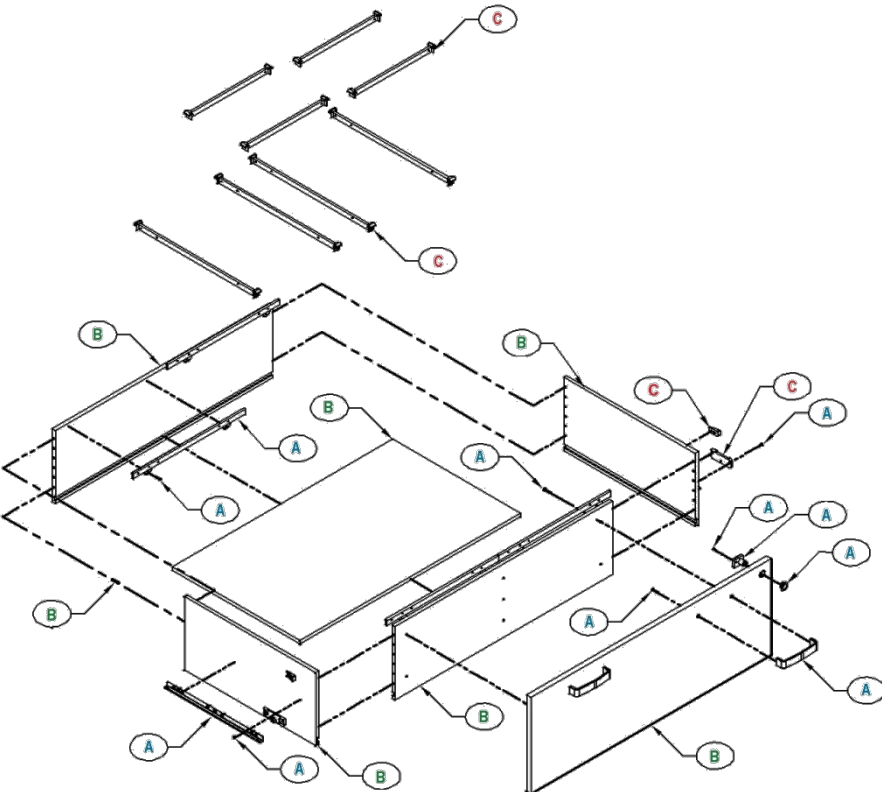
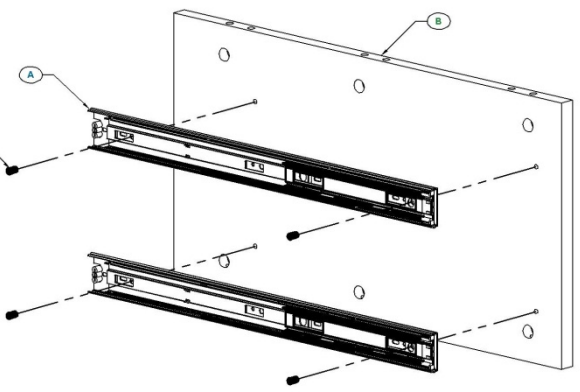


Material Type: ■ A. Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)



**Procedure for Disassembly of Side and Divider Panels:**

1. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
2. Remove the Drawer slides from the side panels.
3. Remove the Lock Actuator, Anti-tip snapper and the lock bar from the side panels.



**Procedure for Disassembly of Drawers:**

1. Remove Screws from back of the front panel of the drawer to separate the face panel.
2. Separate the side panels, back and front panel from bottom panel
3. Remove screws from the face panel to detach the drawer pull
4. Remove the Drawer slides from the side panels.
5. Remove the lock Mechanism from the face panel (if applicable)
6. Remove the file frames from the back and front panels
7. Remove drawer locking clips from the side panels.



**Integrate Disassembly Instructions**  
**Credenza Base Single Door (Stand-Alone)**  
(Part No. I16CBCSxx)



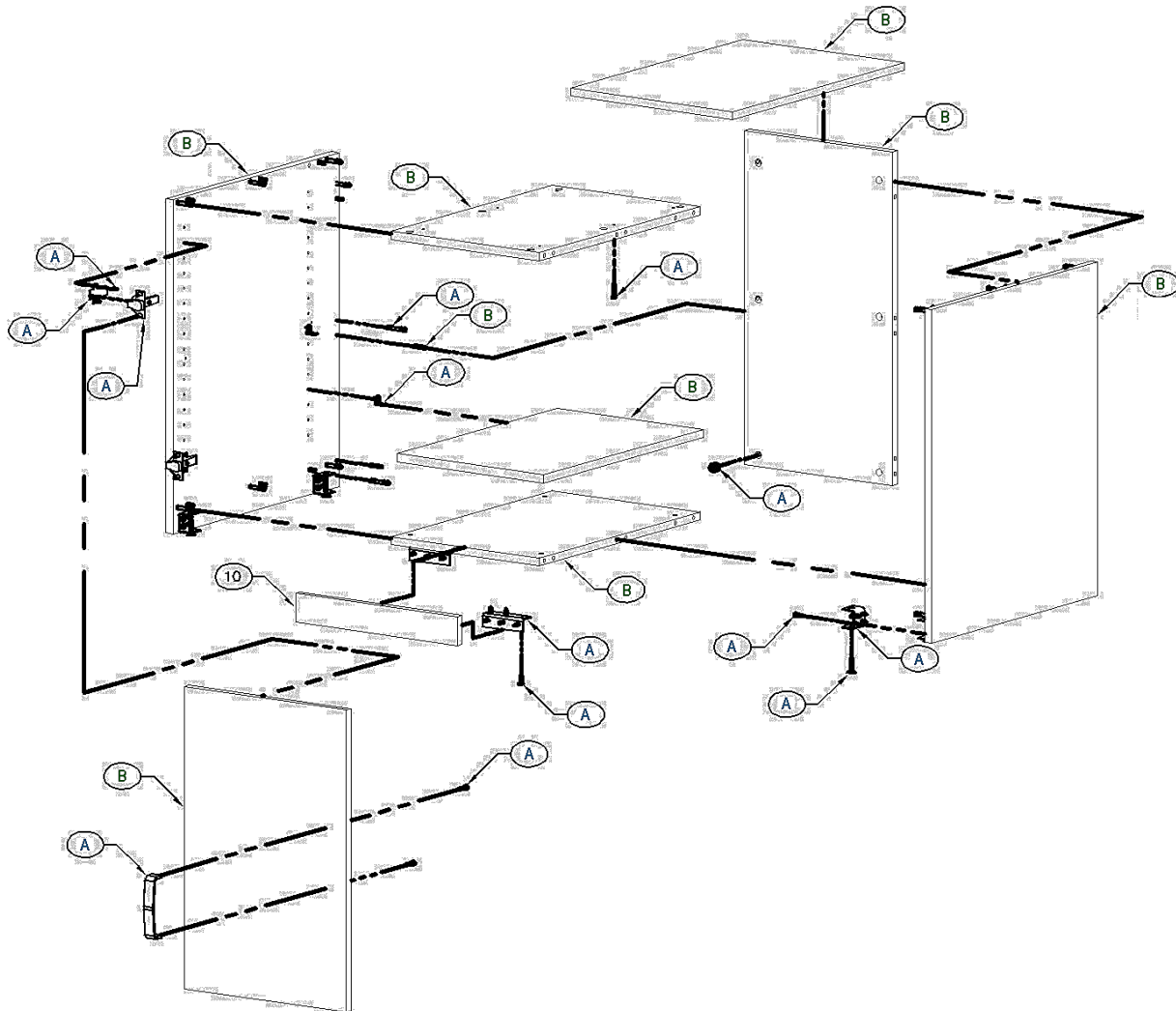
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

**Procedure:**

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel. Remove Screws from hinges which joins door panel to the side panel. Remove the door handle and the hinges from the door panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the shelf pins from the side panels.

**Material Type:** ■ **A.** **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

Gloves	Rubber Mallet	Phillips Screwdriver	Flat Screwdriver	Claw Hammer	Channel Lock Pliers
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**Integrate Disassembly Instructions**  
**Credenza Base Single Door (WSS)**  
(Part No. I16CBCWxx)

**INTEGRATE**

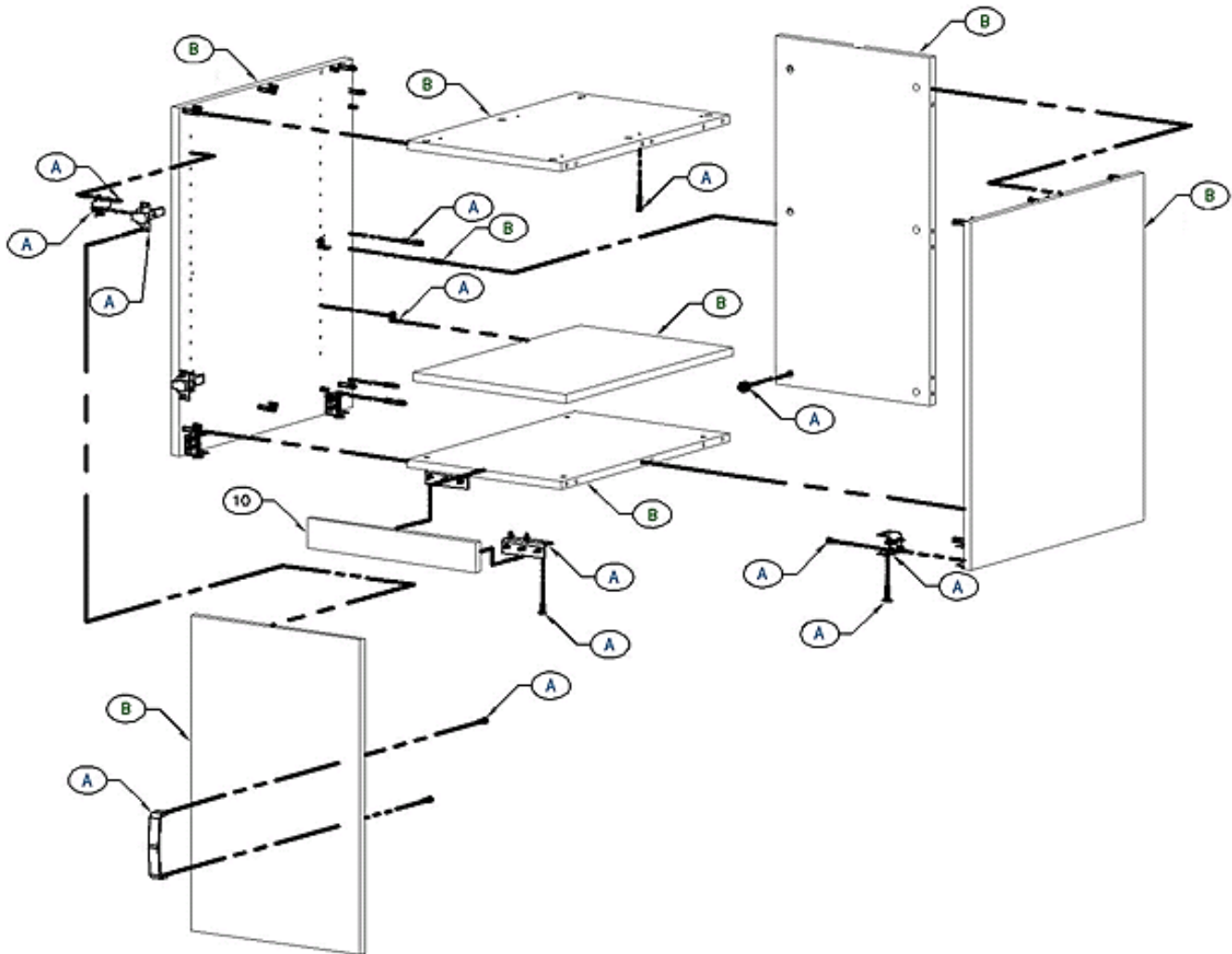
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>







**Procedure:**

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel. Remove Screws from hinges which joins door panel to the side panel. Remove the door handle and the hinges from the door panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the shelf pins from the side panels.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

 Gloves	 Rubber Mallet	 Phillips Screwdriver	 Flat Screwdriver	 Claw Hammer	 Channel Lock Pliers
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**Integrate Disassembly Instructions**  
**Shell Credenza (60" x 24")**  
(Part No. I60CRSHxx)

**INTEGRATE**

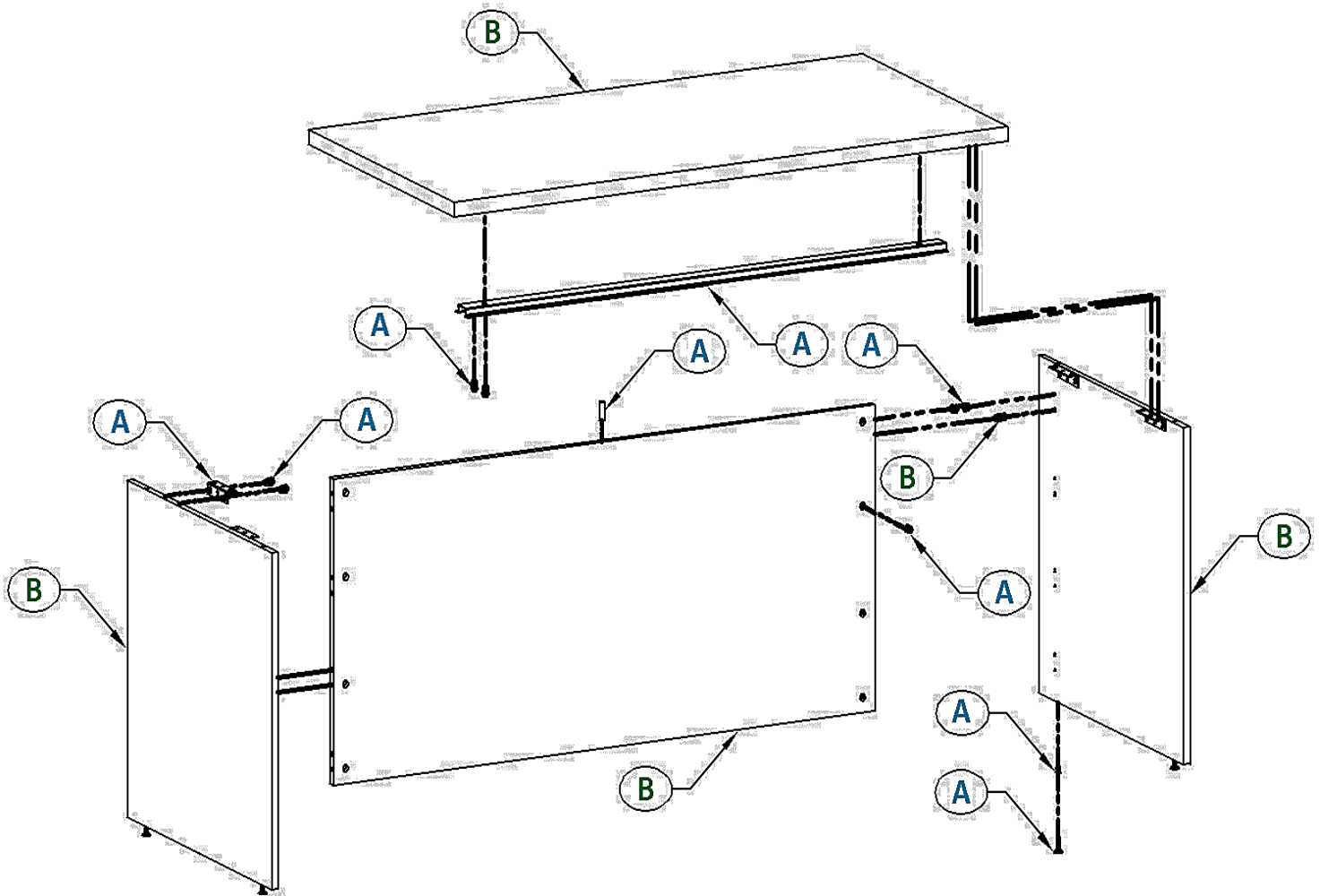
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

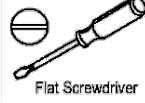
**Procedure:**

1. Remove Screws from brackets which join top and side panels.
2. Unfasten the Cam-locks from the bolts.
3. Separate the side panels from modesty panel
4. Remove screws holding support bar from under the top panel
5. Remove all dowels, cam-locks and bolts from the modesty and side panels
6. Remove the Insert nut and Glide from the Side panels
7. Remove the spacer from the top of modesty panel.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**



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**Integrate Disassembly Instructions**  
**Shell Credenza (60" x 24")**  
(Part No. I60CRSHxx)

**INTEGRATE**

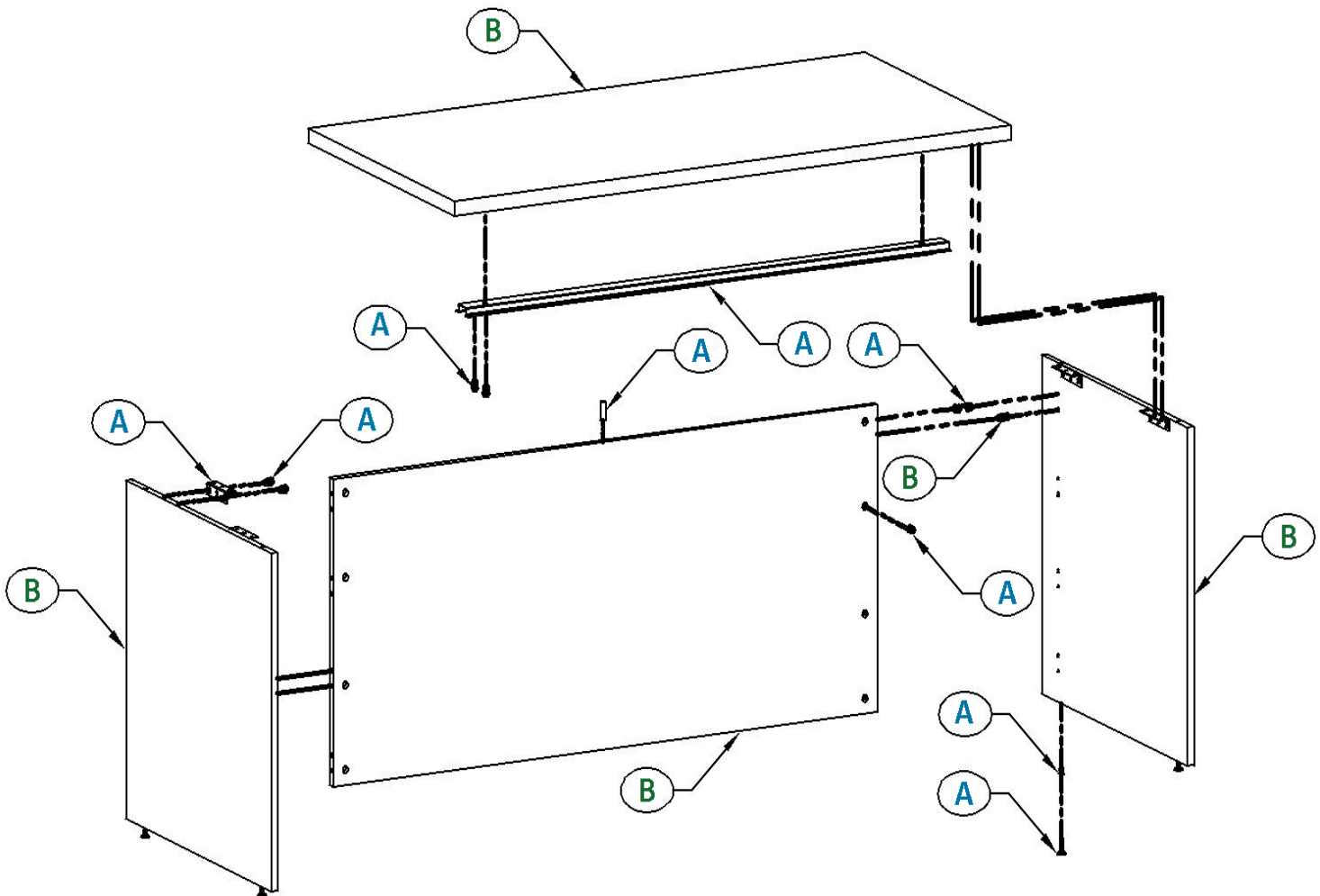
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

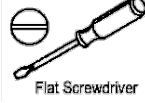
**Procedure:**

1. Remove Screws from brackets which join top and side panels.
2. Unfasten the Cam-locks from the bolts.
3. Separate the side panels from modesty panel
4. Remove screws holding support bar from under the top panel
5. Remove all dowels, cam-locks and bolts from the modesty and side panels
6. Remove the Insert nut and Glide from the Side panels
7. Remove the spacer from the top of modesty panel.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**



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**Integrate Disassembly Instructions**  
**Double Pedestal Desk (60" x 30")**  
(Part No. I60DKDPxx)

**INTEGRATE**

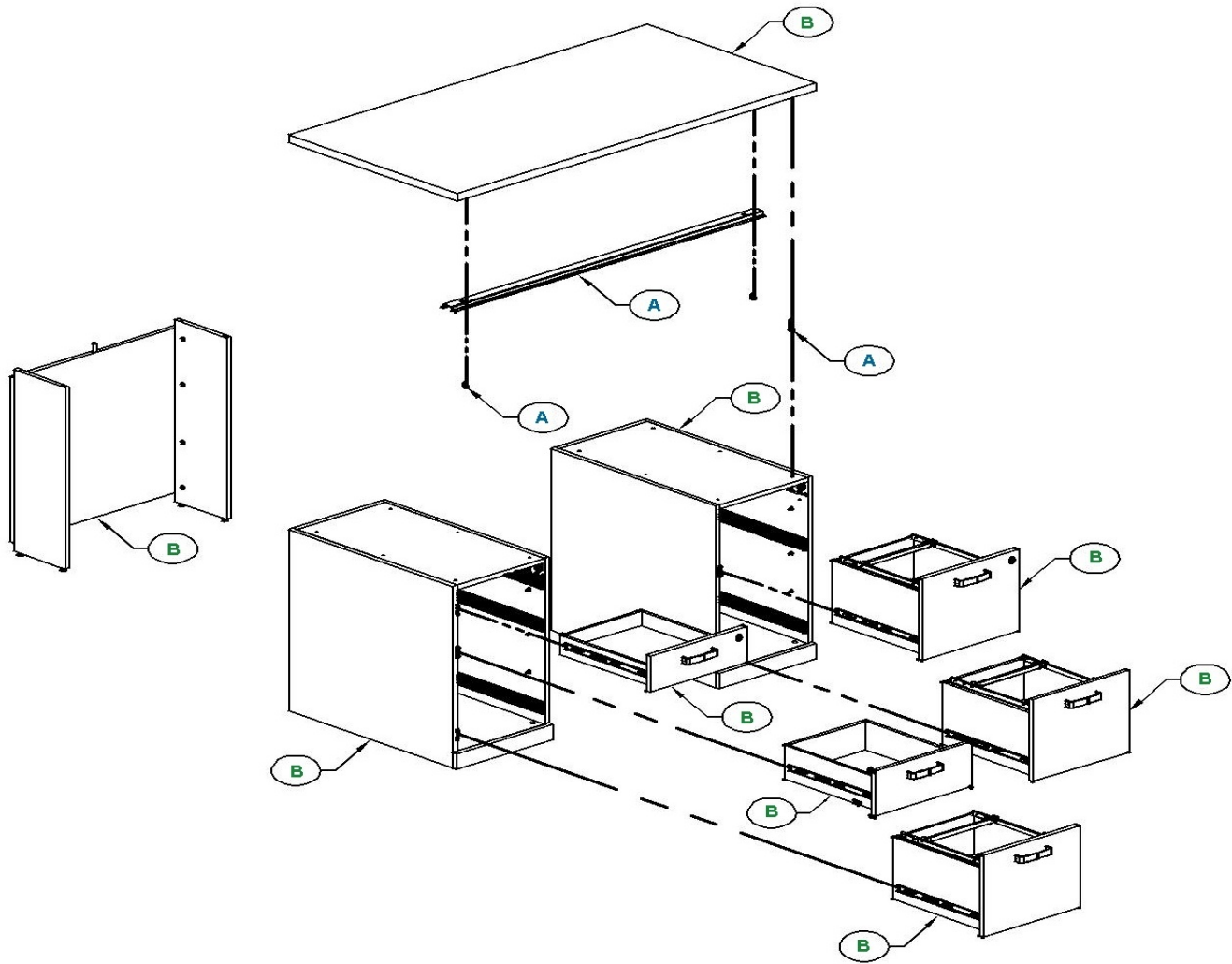
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

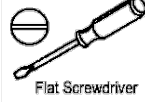
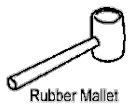
**Procedure:**

1. Remove the modesty panel from the desk assembly
2. Remove the drawers from the pedestal and Remove the screws from inside top of the pedestals to detach them from the table top
3. Remove screws holding support bar from under the top panel

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**



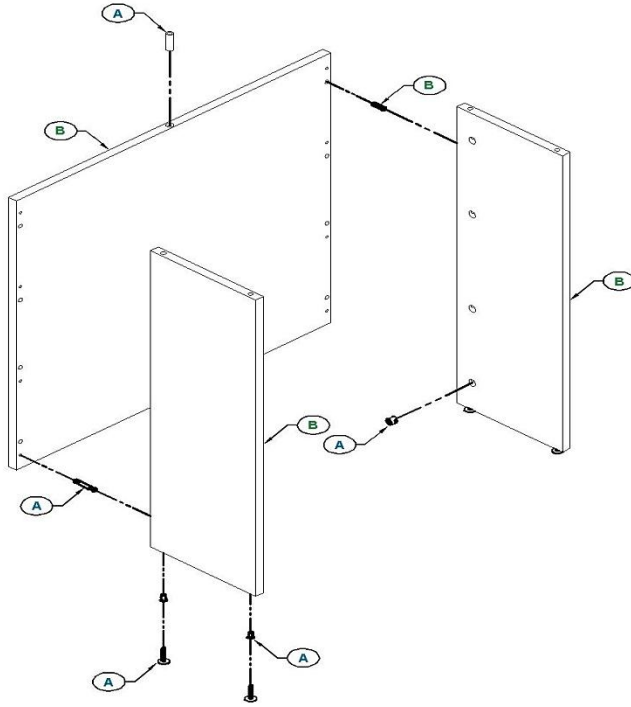
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**Integrate Disassembly Instructions**  
**Single Pedestal Desk (60" x 30")**  
(Part No. I60DKSPxx)

INTEGRATE

Material Type: ■ A.  Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)

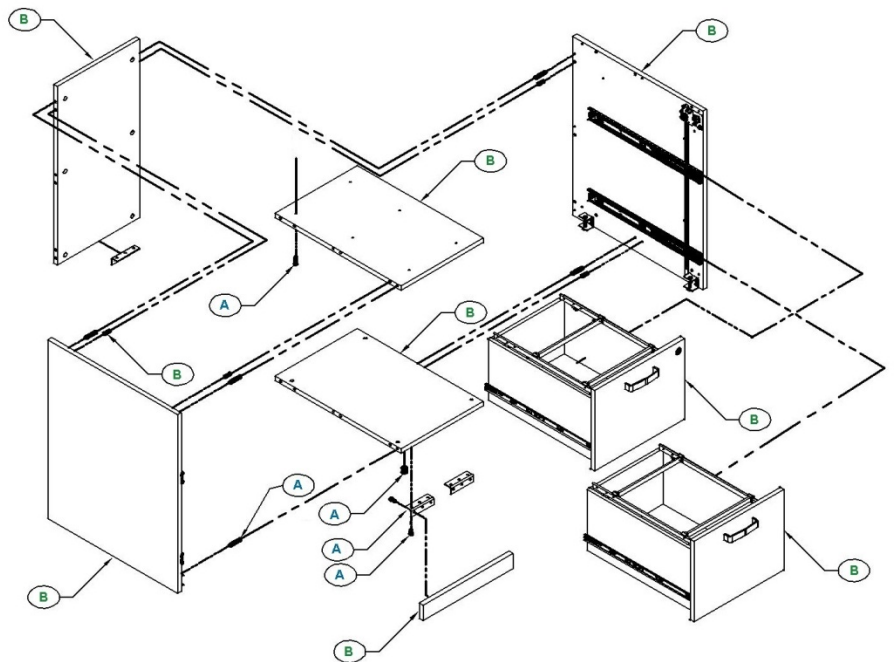


**Procedure for Disassembly of Modesty Panel:**

1. Unfasten all the Cam-locks from the bolts.
2. Separate the side panels from back panel
3. Remove all dowels, cam-locks and bolts from the panels
4. Remove the Insert nut and Hex-Tip leveler from the bottom of Side panels
5. Remove the spacer from the back panel.

**Procedure for Disassembly of Pedestal:**  
(Pencil/Drawer/file is similar to File/File as Shown)

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the Drawer slides from the side panels.
7. Remove the Lock Actuator and the lock bar from the side panel



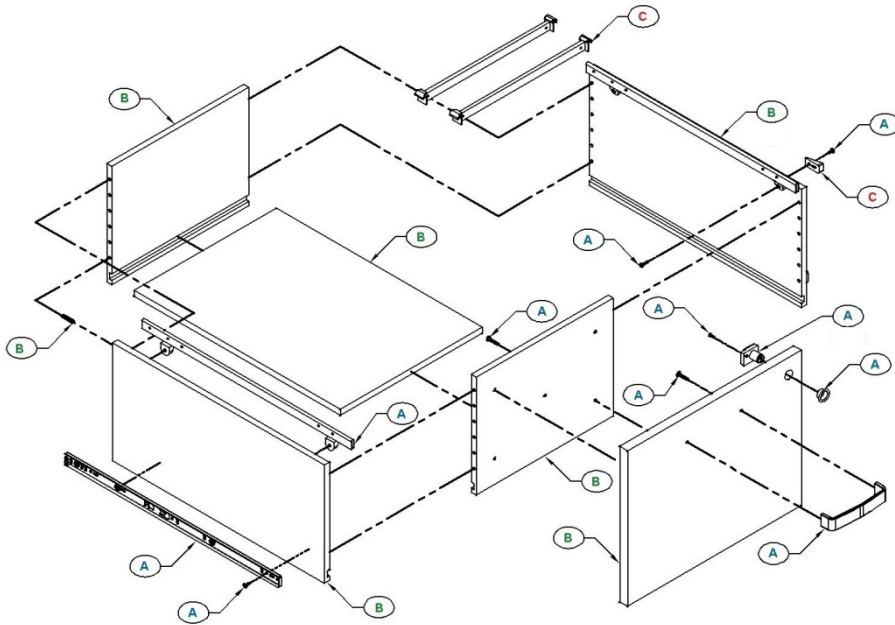
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**Integrate Disassembly Instructions**  
**Single Pedestal Desk (60" x 30")**  
 (Part No. I60DKSPxx)

**INTEGRATE**

Material Type: ■ A.  Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)



**Procedure for Disassembly of Drawers:**

1. Remove Screws from back of the front panel of the drawer to separate the face panel.
2. Separate the side panels, back and front panel from bottom panel
3. Remove screws from the face panel to detach the drawer pull
4. Remove the Drawer slides from the side panels.
5. Remove the lock Mechanism from the face panel (if applicable)
6. Remove the file frames and drawer locking clip from the side panels (for File drawers)

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**Integrate Disassembly Instructions**  
**Double Pedestal Desk (72" x 30")**  
(Part No. I72DKDPxx)

**INTEGRATE**

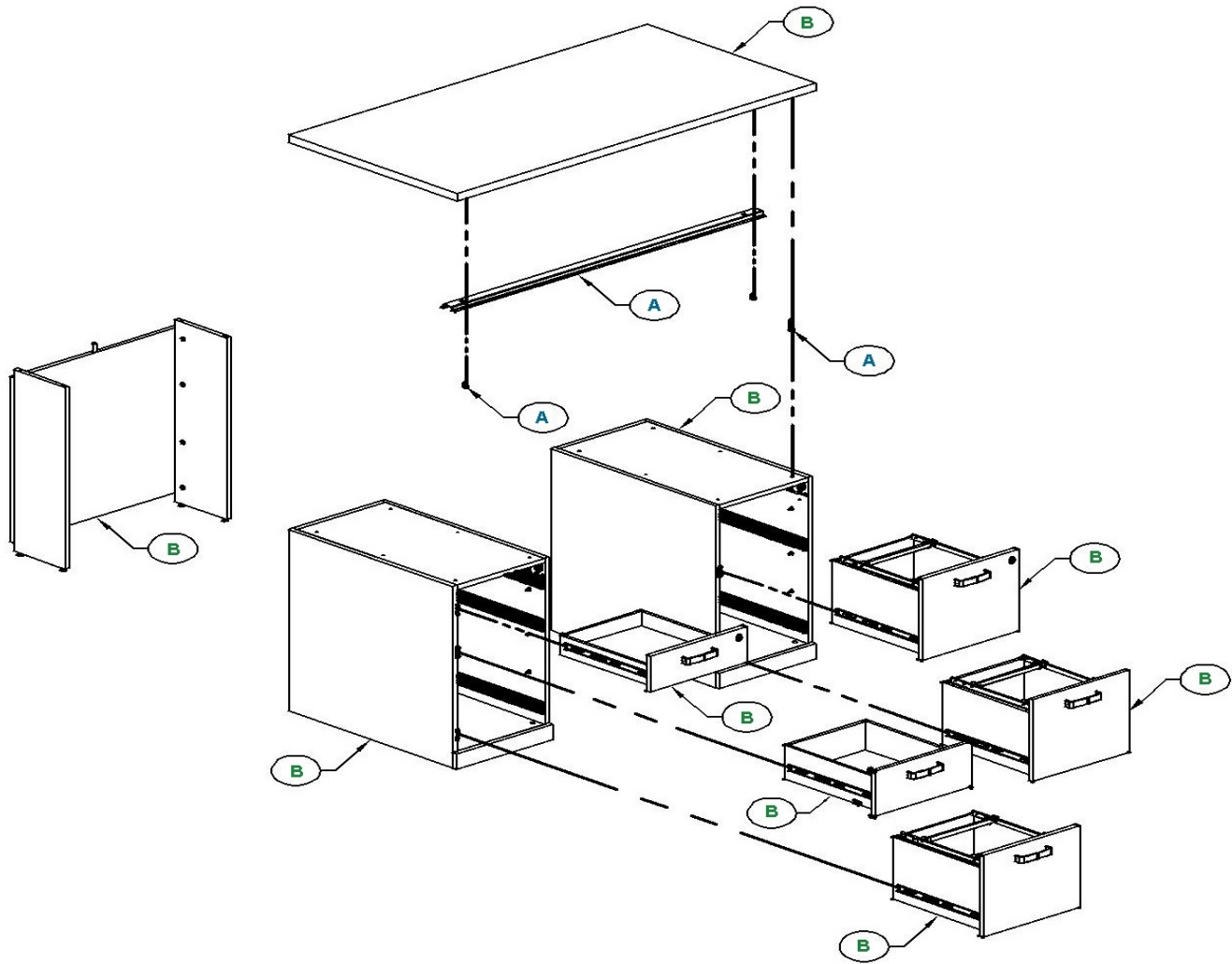
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

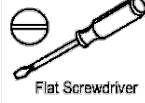
**Procedure:**

1. Remove the modesty panel from the desk assembly
2. Remove the drawers from the pedestal and Remove the screws from inside top of the pedestals to detach them from the table top
3. Remove screws holding support bar from under the top panel

**Material Type:** ■ A.  Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)



**Required Tools**



**UNICOR-OFG**

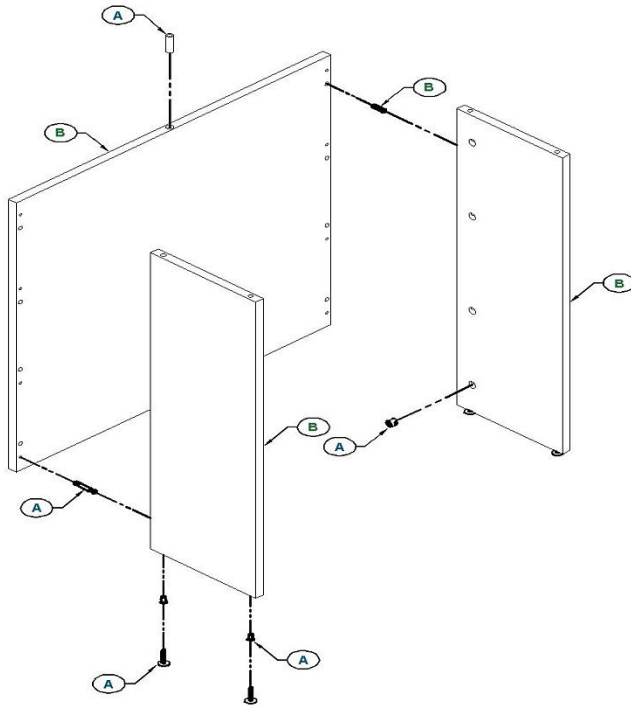
Support  
Recycling



**Integrate Disassembly Instructions**  
**Double Pedestal Desk (60" x 30")**  
(Part No. I60DKDPxx)



Material Type: ■ A. Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)

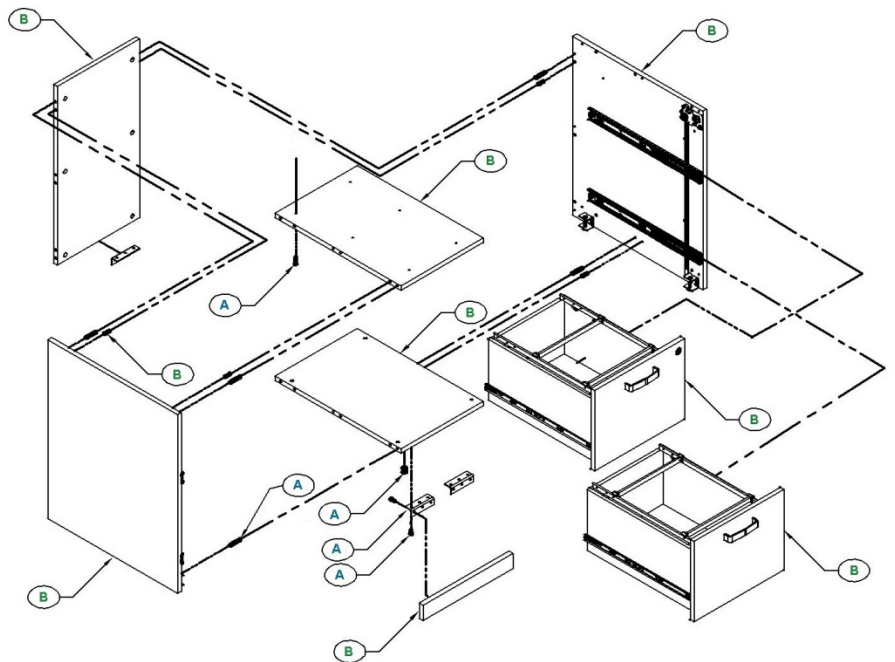


**Procedure for Disassembly of Modesty Panel:**

1. Unfasten all the Cam-locks from the bolts.
2. Separate the side panels from back panel
3. Remove all dowels, cam-locks and bolts from the panels
4. Remove the Insert nut and Hex-Tip leveler from the bottom of Side panels
5. Remove the spacer from the back panel.

**Procedure for Disassembly of Pedestal:**  
(Pencil/Drawer/file is similar to File/File as Shown)

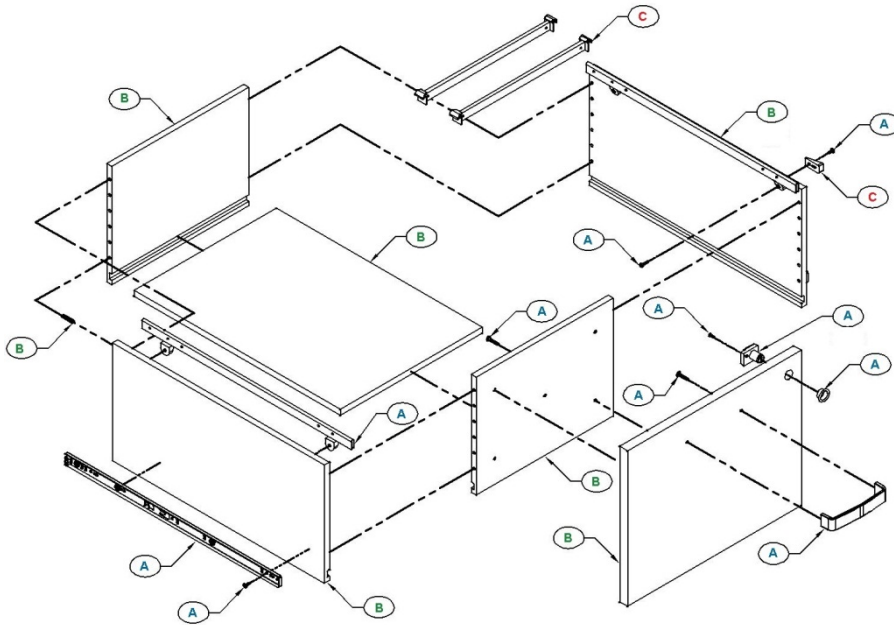
1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the Drawer slides from the side panels.
7. Remove the Lock Actuator and the lock bar from the side panel



**Integrate Disassembly Instructions**  
**Double Pedestal Desk (60" x 30")**  
(Part No. I60DKDPxx)

INTEGRATE

Material Type: ■ A.  Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)



**Procedure for Disassembly of Drawers:**

1. Remove Screws from back of the front panel of the drawer to separate the face panel.
2. Separate the side panels, back and front panel from bottom panel
3. Remove screws from the face panel to detach the drawer pull
4. Remove the Drawer slides from the side panels.
5. Remove the lock Mechanism from the face panel (if applicable)
6. Remove the file frames and drawer locking clip from the side panels (for File drawers)

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**Integrate Disassembly Instructions**  
**Shell Desk (60" x 30")**  
(Part No. I60DKSHxx)

**INTEGRATE**

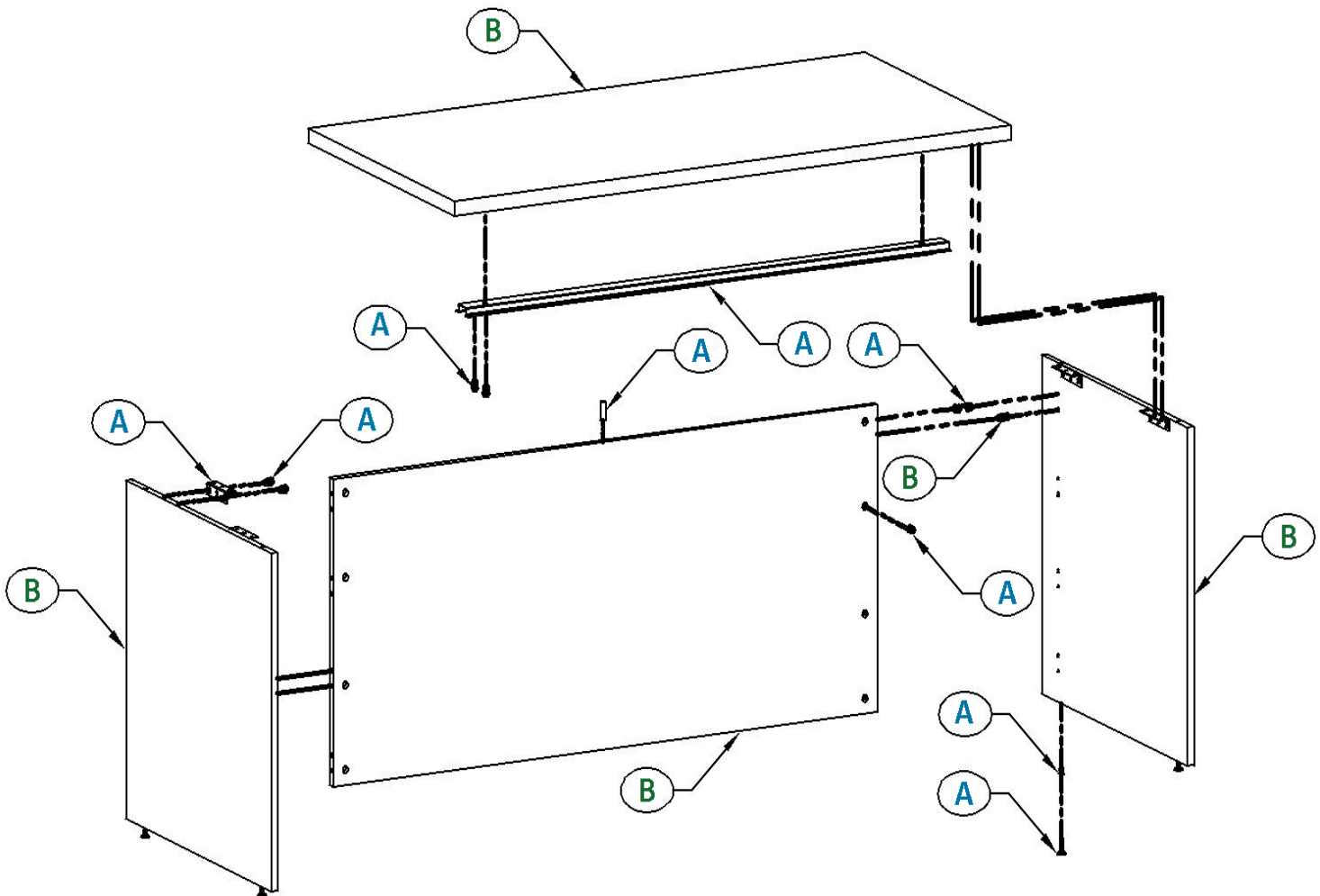
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>







**Procedure:**

1. Remove Screws from brackets which join top and side panels.
2. Unfasten the Cam-locks from the bolts.
3. Separate the side panels from modesty panel
4. Remove screws holding support bar from under the top panel
5. Remove all dowels, cam-locks and bolts from the modesty and side panels
6. Remove the Insert nut and Glide from the Side panels
7. Remove the spacer from the top of modesty panel.

**Material Type:**    ■ **A.**  **Recyclable Steel**    ■ **B.** **Laminated Particle Board / Wood**    ■ **C.** **Plastic (if applicable)**



**Required Tools**

 Gloves	 Rubber Mallet	 Phillips Screwdriver	 Flat Screwdriver	 Claw Hammer	 Channel Lock Pliers
-----------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------

**Integrate Disassembly Instructions**  
**Shell Desk (60" x 30")**  
(Part No. I60DKSHxx)

**INTEGRATE**

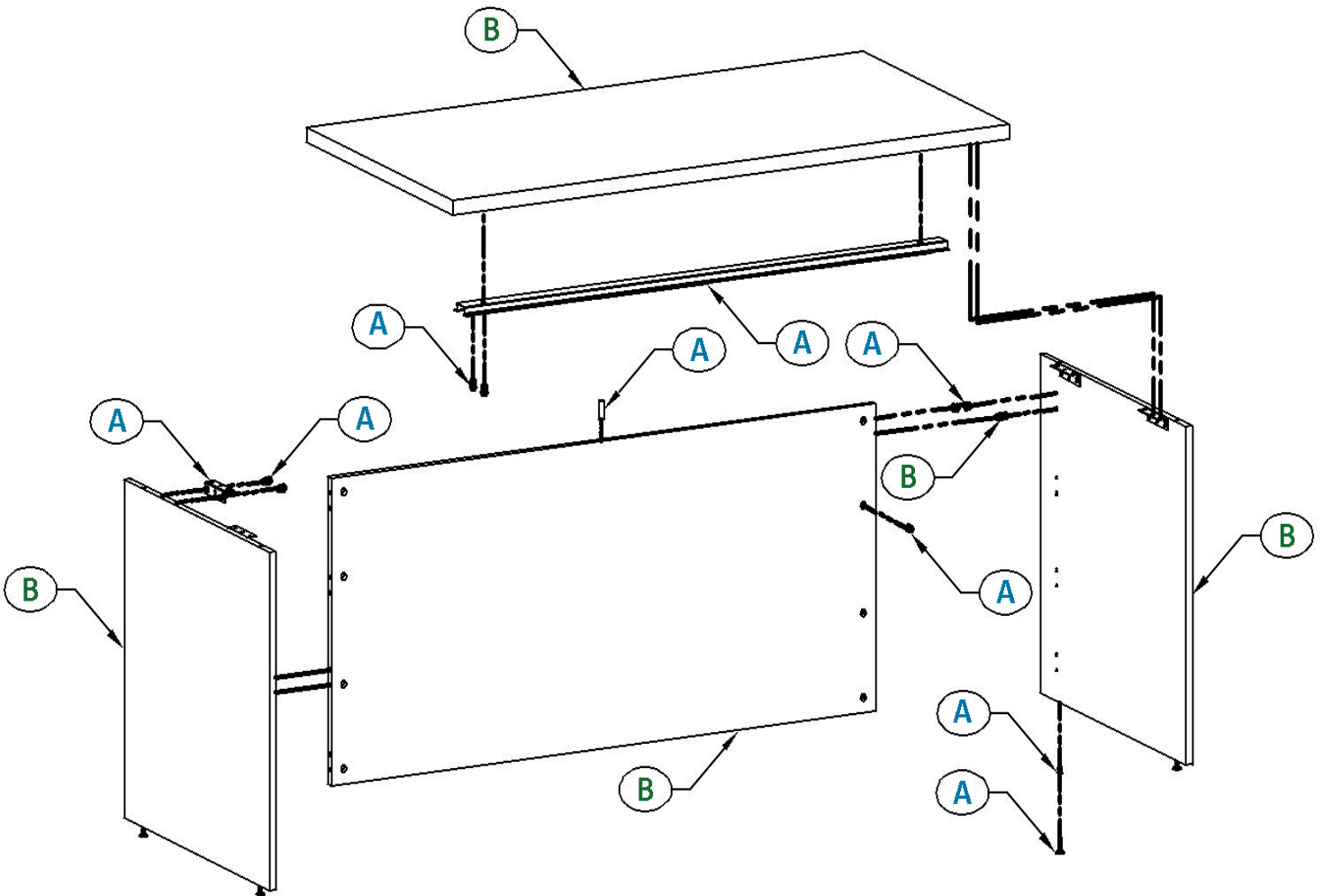
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>







**Procedure:**

1. Remove Screws from brackets which join top and side panels.
2. Unfasten the Cam-locks from the bolts.
3. Separate the side panels from modesty panel
4. Remove screws holding support bar from under the top panel
5. Remove all dowels, cam-locks and bolts from the modesty and side panels
6. Remove the Insert nut and Glide from the Side panels
7. Remove the spacer from the top of modesty panel.

**Material Type:**    ■ **A.**  **Recyclable Steel**    ■ **B.** **Laminated Particle Board / Wood**    ■ **C.** **Plastic (if applicable)**



**Required Tools**

 Gloves	 Rubber Mallet	 Phillips Screwdriver	 Flat Screwdriver	 Claw Hammer	 Channel Lock Pliers
-----------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------

**Integrate Disassembly Instructions**  
**Single Pedestal Desk (60" x 30")**  
(Part No. I60DKSPxx)

**INTEGRATE**

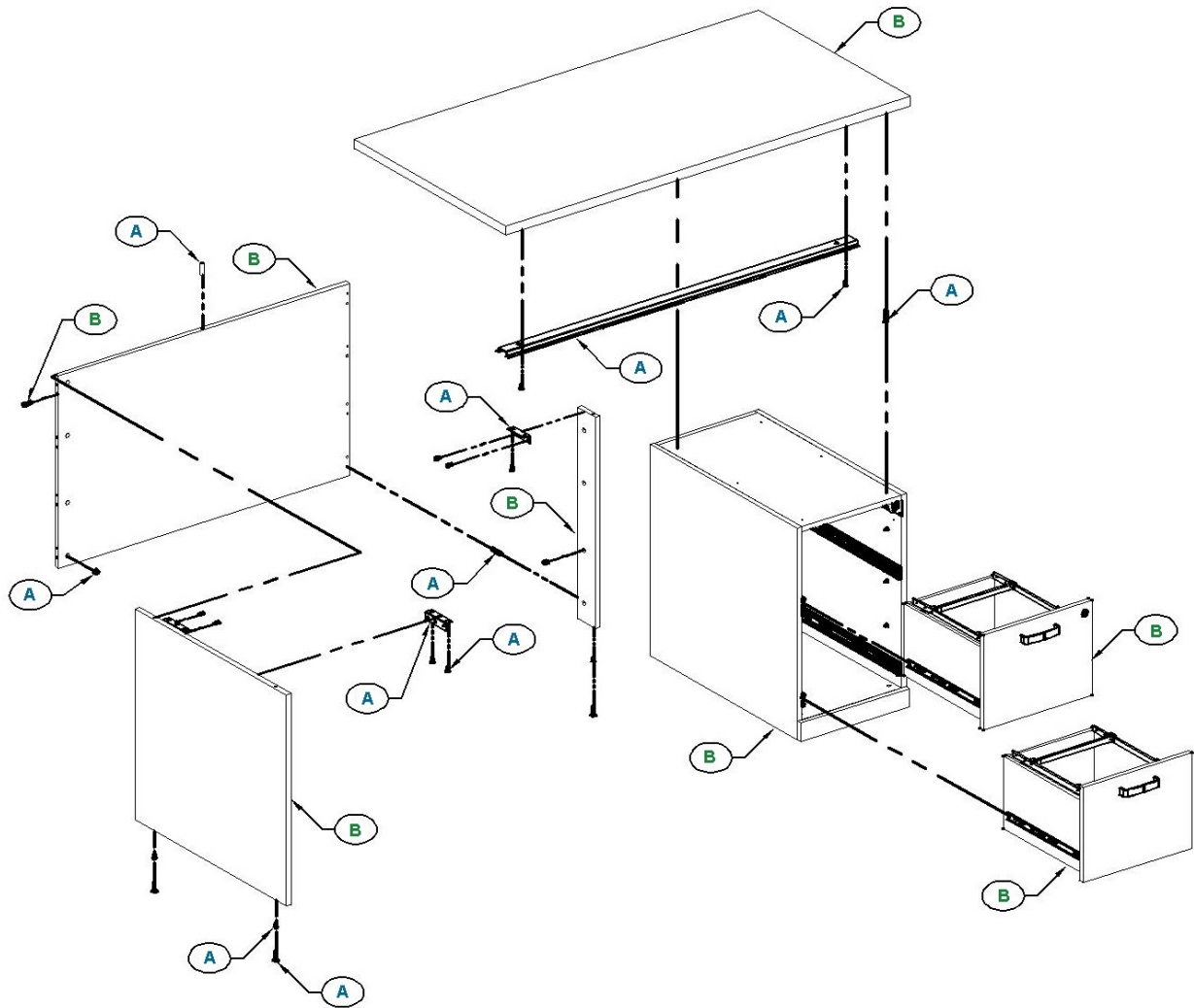
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

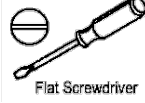
**Procedure:**

1. Remove Screws from brackets which join top and side panels.
2. Remove the drawers from the pedestal and Remove the screws from inside top of the pedestal to detach it from the table top
3. Separate the side panels from modesty panel
4. Remove screws holding support bar from under the top panel
5. Remove all dowels, cam-locks and bolts from the modesty and side panels
6. Remove the Insert nut and Glide from the Side panels
7. Remove the spacer from the top of modesty panel.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**



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Document # I60DKSP

Rev # and Date: 0, 6.10.14

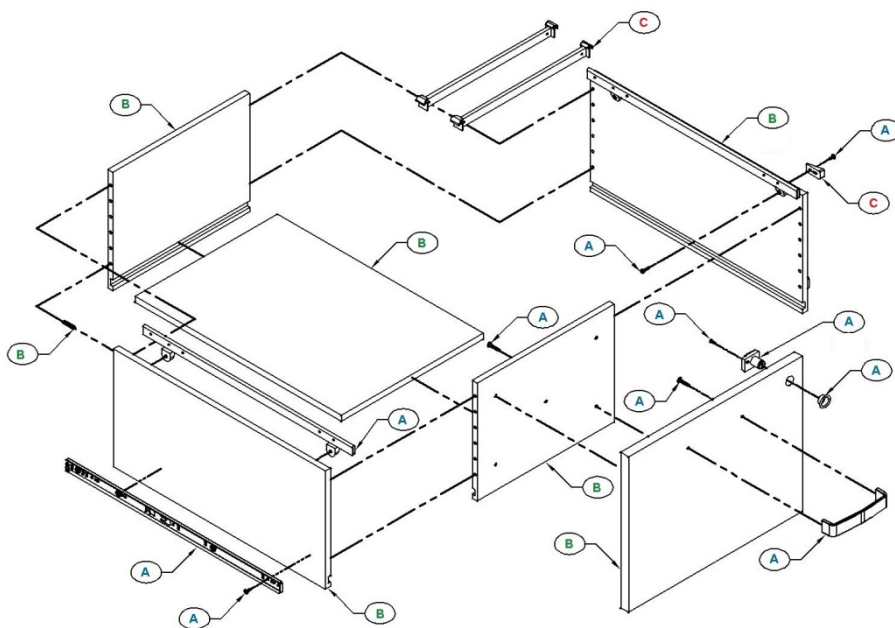
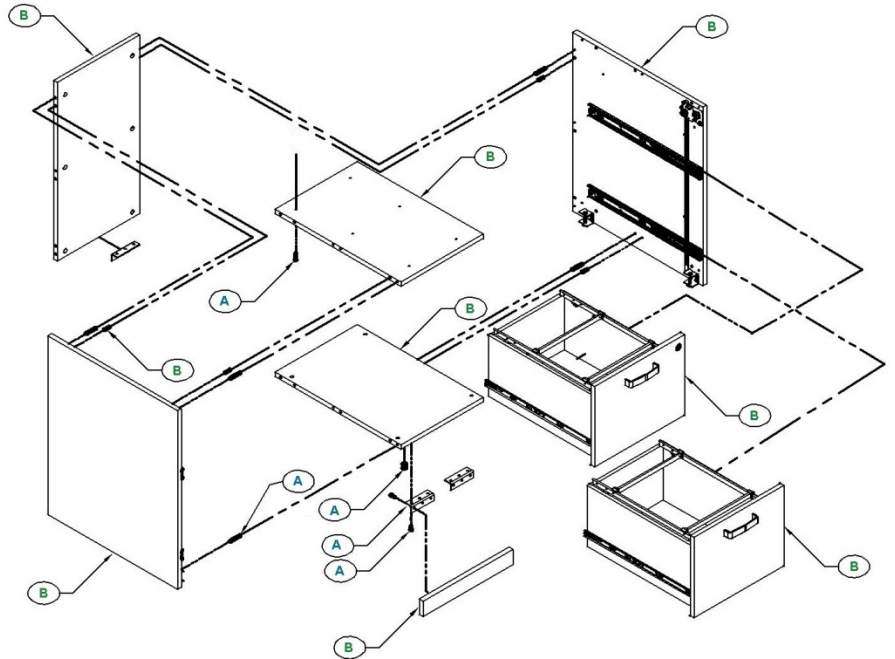
**Integrate Disassembly Instructions**  
**Single Pedestal Desk (60" x 30")**  
(Part No. I60DKSPxx)

INTEGRATE

Material Type: **A.**  Recyclable Steel **B.** Laminated Particle Board / Wood **C.** Plastic (if applicable)

**Procedure for Disassembly of Pedestal:**  
(Pencil/Drawer/file is similar to File/File as Shown)

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the Drawer slides from the side panels.
7. Remove the Lock Actuator and the lock bar from the side panel



**Procedure for Disassembly of Drawers:**

1. Remove Screws from back of the front panel of the drawer to separate the face panel.
2. Separate the side panels, back and front panel from bottom panel
3. Remove screws from the face panel to detach the drawer pull
4. Remove the Drawer slides from the side panels.
5. Remove the lock Mechanism from the face panel (if applicable)
6. Remove the file frames and drawer locking clip from the side panels (for file Drawers)

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**Integrate Disassembly Instructions**  
**Single Pedestal Desk (72" x 30")**  
(Part No. I72DKSPxx)



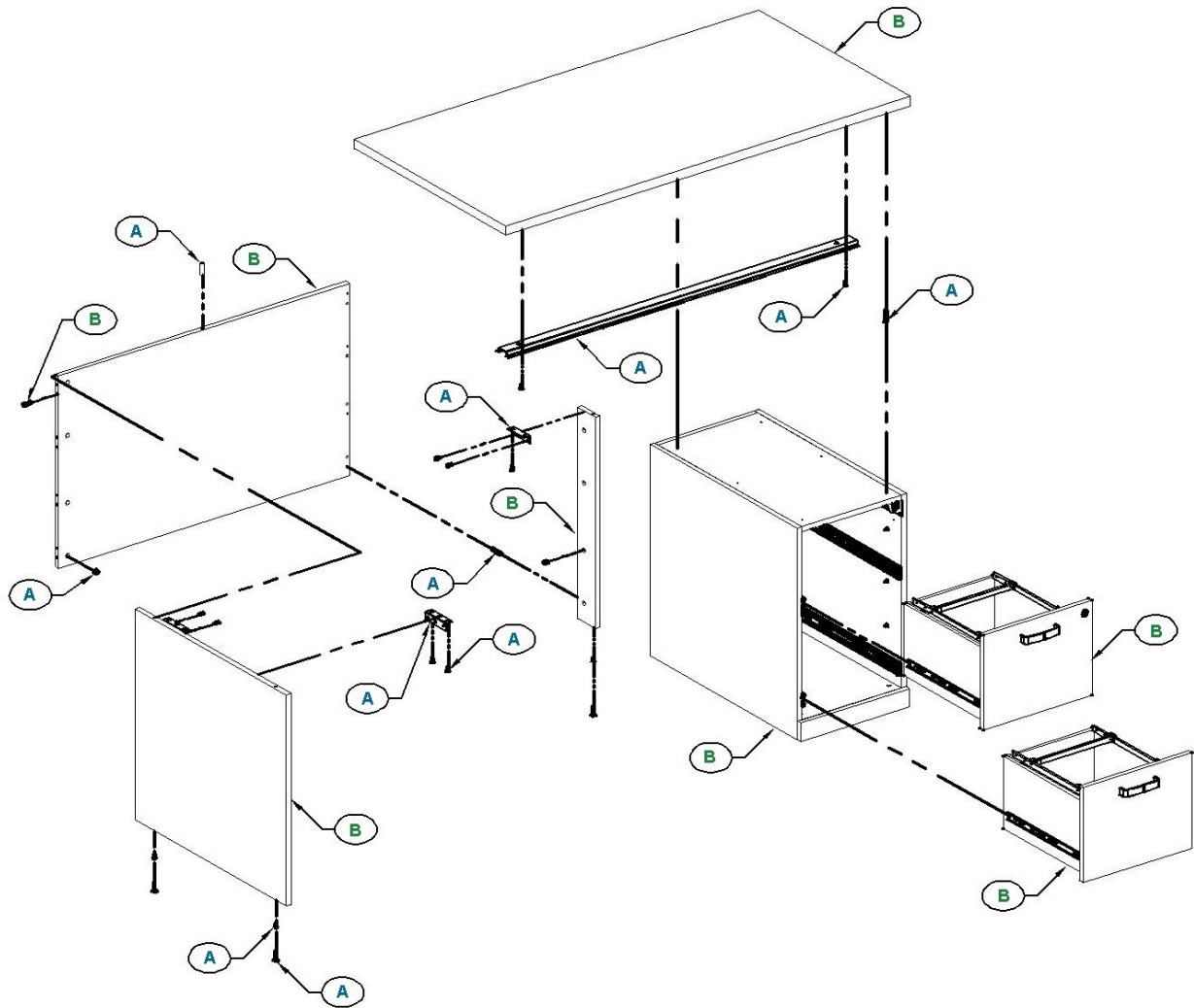
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

**Procedure:**

1. Remove Screws from brackets which join top and side panels.
2. Remove the drawers from the pedestal and Remove the screws from inside top of the pedestal to detach it from the table top
3. Separate the side panels from modesty panel
4. Remove screws holding support bar from under the top panel
5. Remove all dowels, cam-locks and bolts from the modesty and side panels
6. Remove the Insert nut and Glide from the Side panels
7. Remove the spacer from the top of modesty panel.

**Material Type:** ■ A. Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)



**Required Tools**

Gloves	Rubber Mallet	Phillips Screwdriver	Flat Screwdriver	Claw Hammer	Channel Lock Pliers
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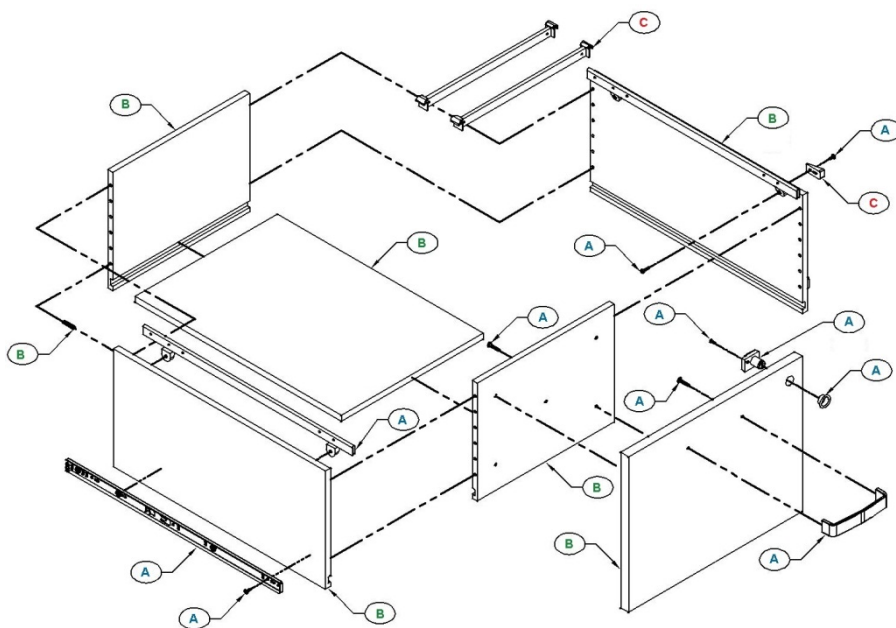
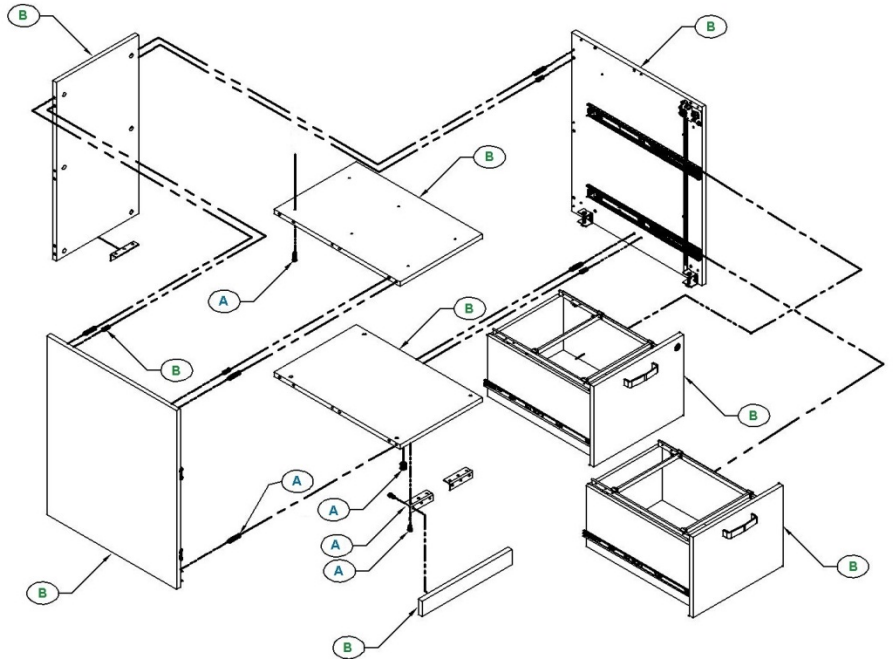
**Integrate Disassembly Instructions**  
**Single Pedestal Desk (60" x 30")**  
(Part No. I60DKSPxx)

INTEGRATE

Material Type: **A.**  Recyclable Steel **B.** Laminated Particle Board / Wood **C.** Plastic (if applicable)

**Procedure for Disassembly of Pedestal:**  
(Pencil/Drawer/file is similar to File/File as Shown)

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the Drawer slides from the side panels.
7. Remove the Lock Actuator and the lock bar from the side panel



**Procedure for Disassembly of Drawers:**

1. Remove Screws from back of the front panel of the drawer to separate the face panel.
2. Separate the side panels, back and front panel from bottom panel
3. Remove screws from the face panel to detach the drawer pull
4. Remove the Drawer slides from the side panels.
5. Remove the lock Mechanism from the face panel (if applicable)
6. Remove the file frames and drawer locking clip from the side panels (for file Drawers)

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**Integrate Disassembly Instructions**  
**L-Unit Extension 42" (Left-Right)**  
(Part No. I42EXxx)

**INTEGRATE**

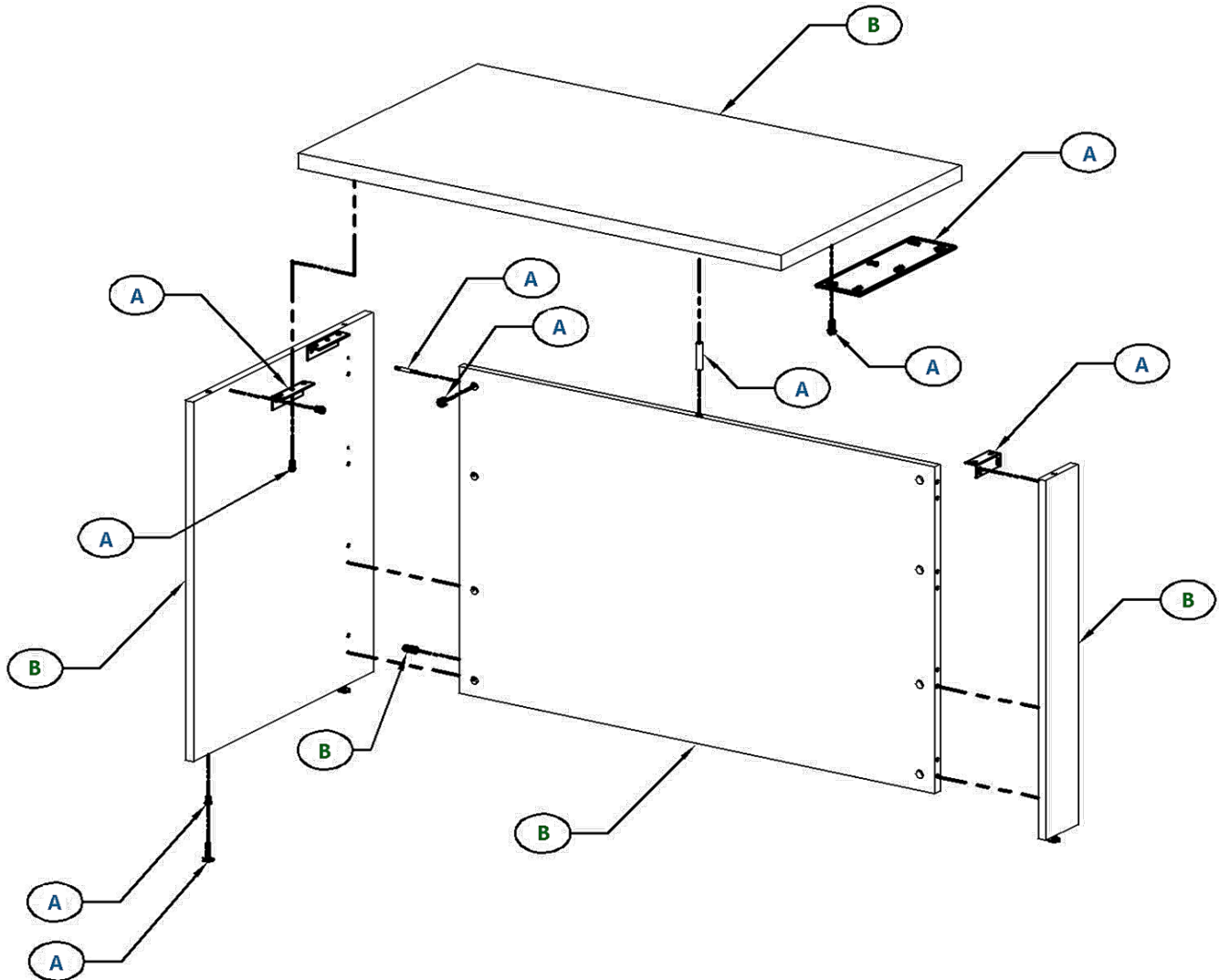
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

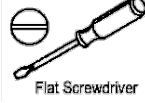
**Procedure:**

1. Remove Screws from brackets which join top and side panels.
2. Unfasten the Cam-locks from the bolts.
3. Separate the side panels from modesty panel
4. Remove screws holding Splice plate from under the top panel
5. Remove all dowels, cam-locks and bolts from the modesty and side panels
6. Remove the Insert nut and Glide from the Side panels
7. Remove the spacer from the top of modesty panel.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**



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Document # I42EX

Rev # and Date: 0, 8.07.14

**Integrate Disassembly Instructions**  
**L-Unit Extension 48" (Left-Right)**  
(Part No. I48EXxx)

**INTEGRATE**

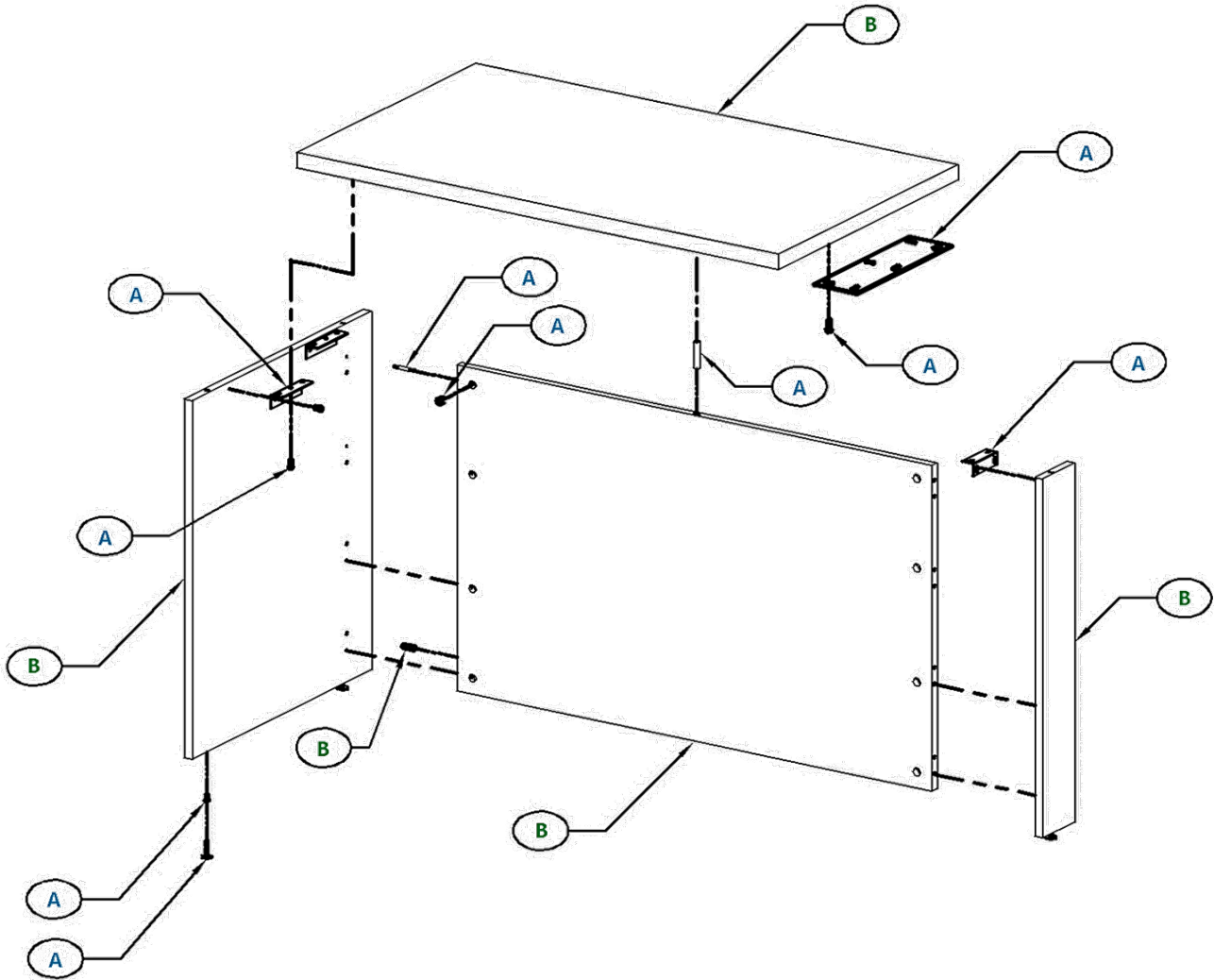
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

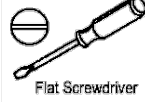
**Procedure:**

1. Remove Screws from brackets which join top and side panels.
2. Unfasten the Cam-locks from the bolts.
3. Separate the side panels from modesty panel
4. Remove screws holding Splice plate from under the top panel
5. Remove all dowels, cam-locks and bolts from the modesty and side panels
6. Remove the Insert nut and Glide from the Side panels
7. Remove the spacer from the top of modesty panel.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**



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Document # I48EX

Rev # and Date: 0, 8.07.14

**Integrate Disassembly Instructions**  
**Lateral File Two Drawer**  
(Part No. I2LFSxx & I2LFWxx)

**INTEGRATE**

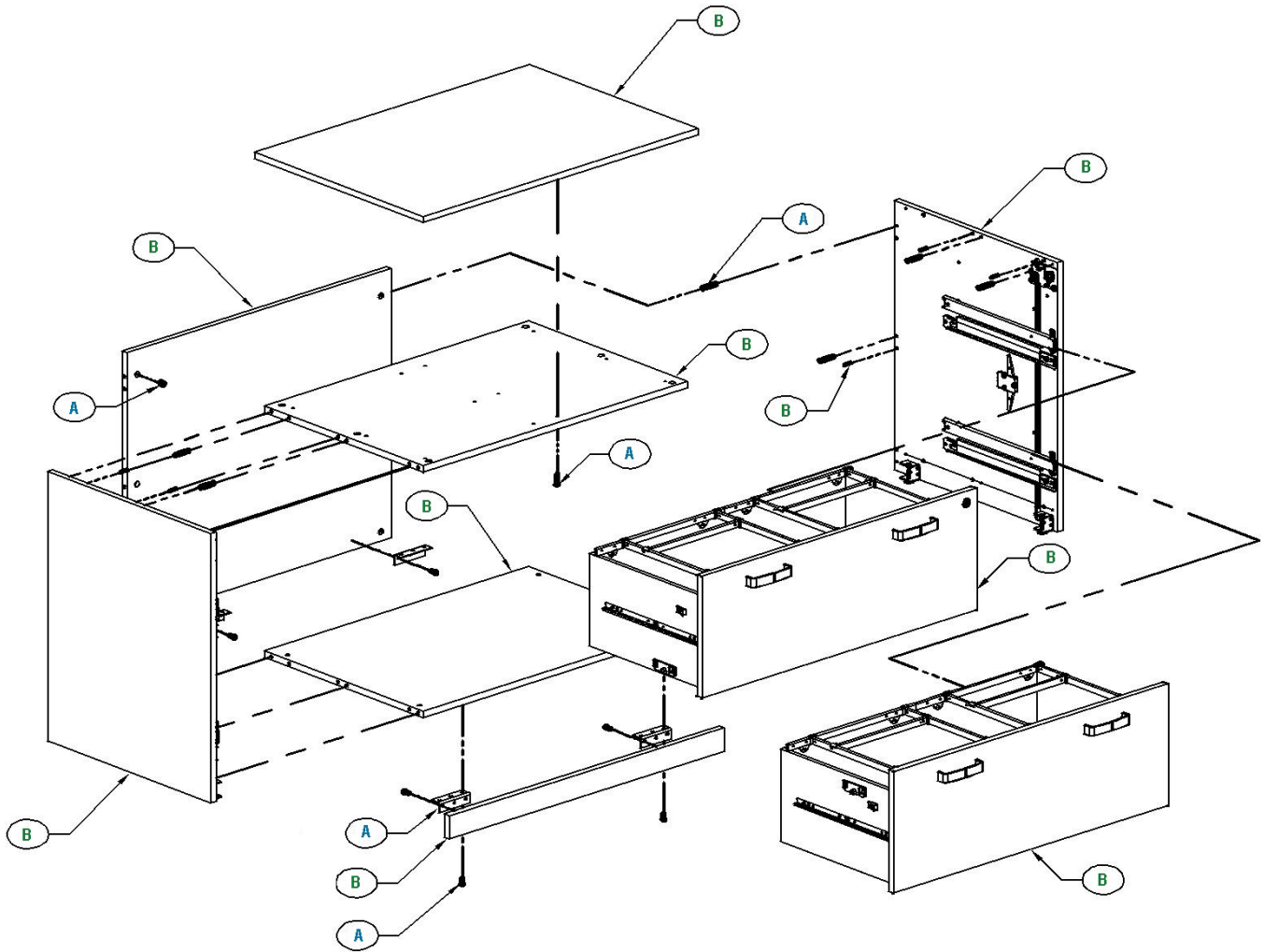
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>







**Procedure for Disassembly of Lateral File:**

1. Remove the drawers from the lateral file. (Remove the screws from inside top of the lateral file to detach the top panel in freestanding models)
2. Remove Screws from brackets which join back and toe-kick panel to the bottom panel.
3. Unfasten all the Cam-locks from the bolts.
4. Separate the side panels, bottom and top panel from back panel
5. Remove all dowels, cam-locks and bolts from the panels

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

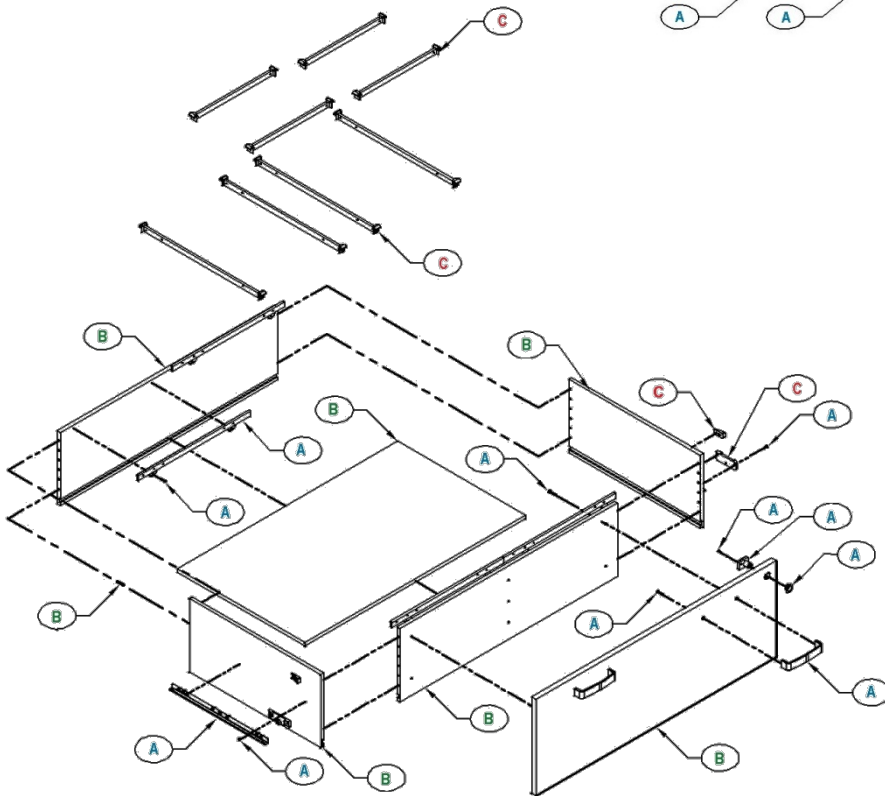
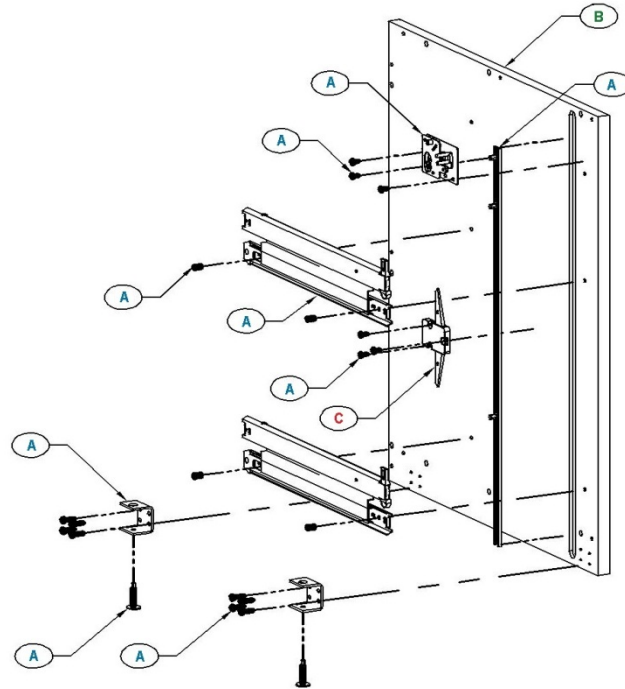
 Gloves	 Rubber Mallet	 Phillips Screwdriver	 Flat Screwdriver	 Claw Hammer	 Channel Lock Pliers
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Material Type: ■ A.  Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)

**Procedure for Disassembly of Side Panels:**

1. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
2. Remove the Drawer slides from the side panels.
3. Remove the Lock Actuator, Anti-tip snapper and the lock bar from the side panels.



**Procedure for Disassembly of Drawers:**

1. Remove Screws from back of the front panel of the drawer to separate the face panel.
2. Separate the side panels, back and front panel from bottom panel
3. Remove screws from the face panel to detach the drawer pull
4. Remove the Drawer slides from the side panels.
5. Remove the lock Mechanism from the face panel (if applicable)
6. Remove the file frames from the back and front panels
7. Remove drawer locking clips from the side panels.

**Integrate Disassembly Instructions**  
**Lateral File Three Drawer**  
(Part No. I3LFSxx)



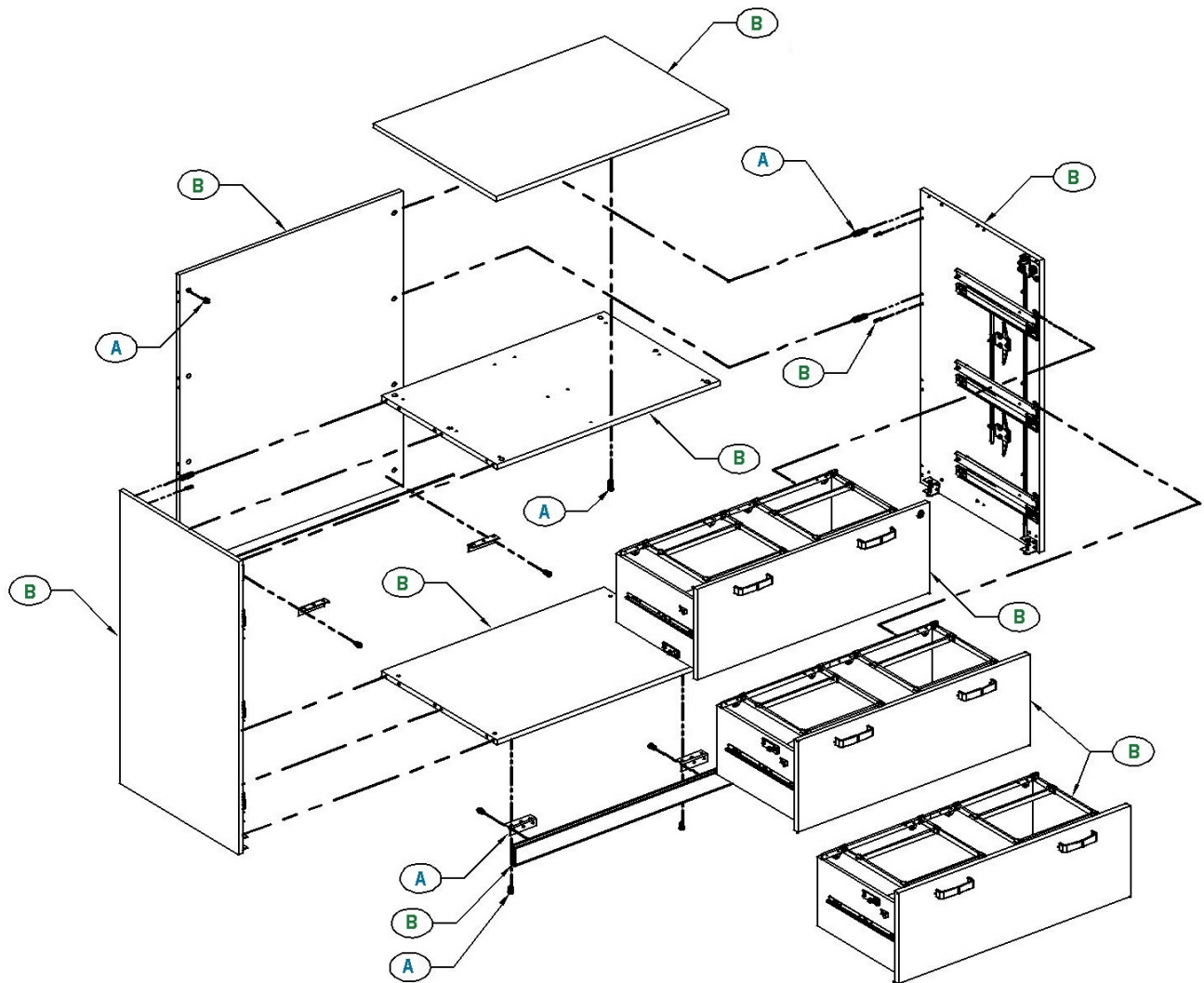
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

**Procedure for Disassembly of Lateral File:**

1. Remove the drawers from the lateral file.
2. Remove the screws from inside top of the lateral file to detach the top panel
3. Remove Screws from brackets which join back and toe-kick panel to the bottom panel.
4. Unfasten all the Cam-locks from the bolts.
5. Separate the side panels, bottom and top panel from back panel
6. Remove all dowels, cam-locks and bolts from the panels

**Material Type:** ■ A. Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)



**Required Tools**

Gloves	Rubber Mallet	Phillips Screwdriver	Flat Screwdriver	Claw Hammer	Channel Lock Pliers
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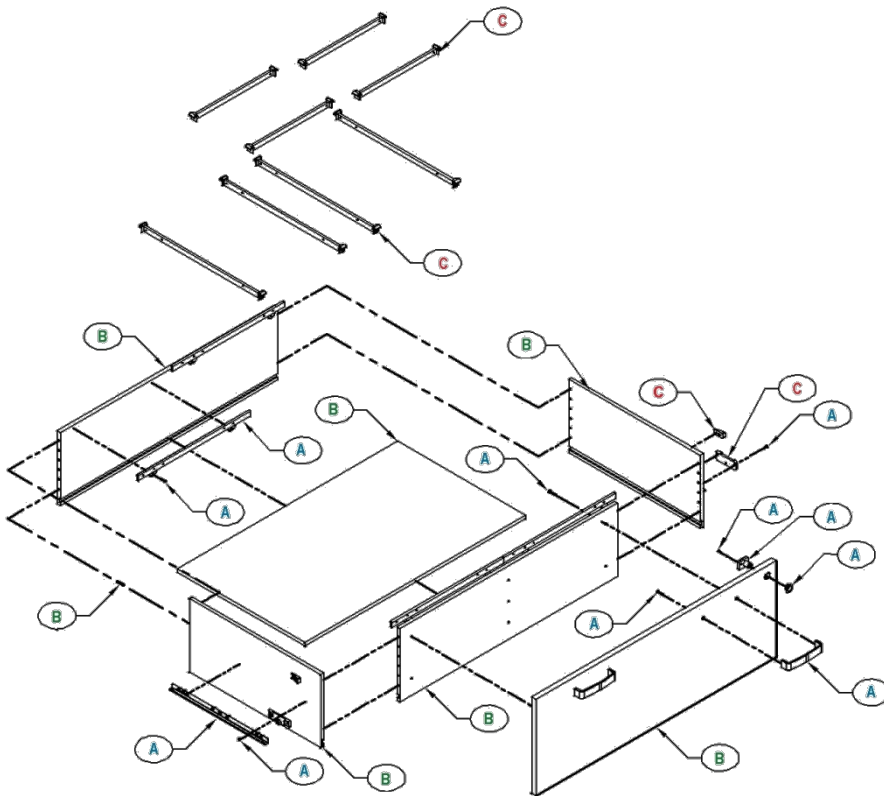
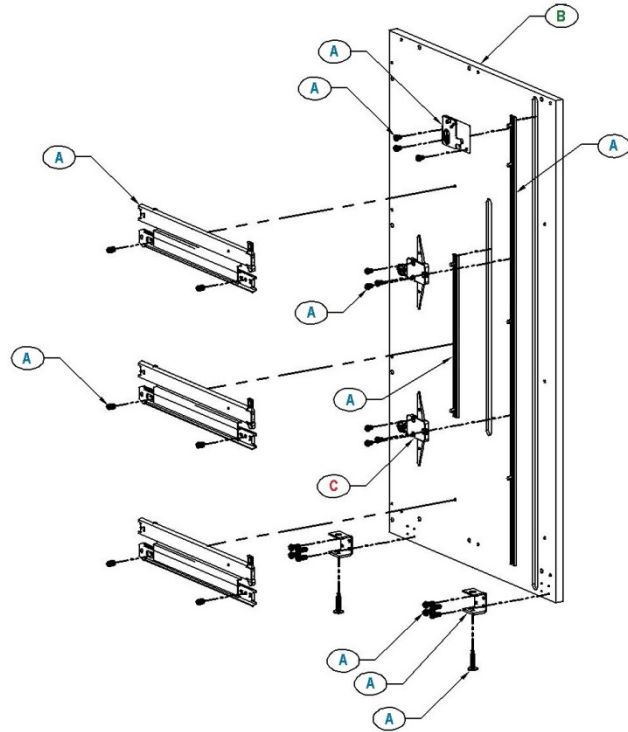




Material Type: ■ A.  Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)

**Procedure for Disassembly of Side Panels:**

1. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
2. Remove the Drawer slides from the side panels.
3. Remove the Lock Actuator, Anti-tip snapper and the lock bars from the side panels.



**Procedure for Disassembly of Drawers:**

1. Remove Screws from back of the front panel of the drawer to separate the face panel.
2. Separate the side panels, back and front panel from bottom panel
3. Remove screws from the face panel to detach the drawer pull
4. Remove the Drawer slides from the side panels.
5. Remove the lock Mechanism from the face panel from the Top-drawer
6. Remove the file frames from the back and front panels
7. Remove drawer locking clips from the side panels.



**Integrate Disassembly Instructions**  
**Over Head Full Back 60" 4 Door**  
(Part No. I600HCFBxx)



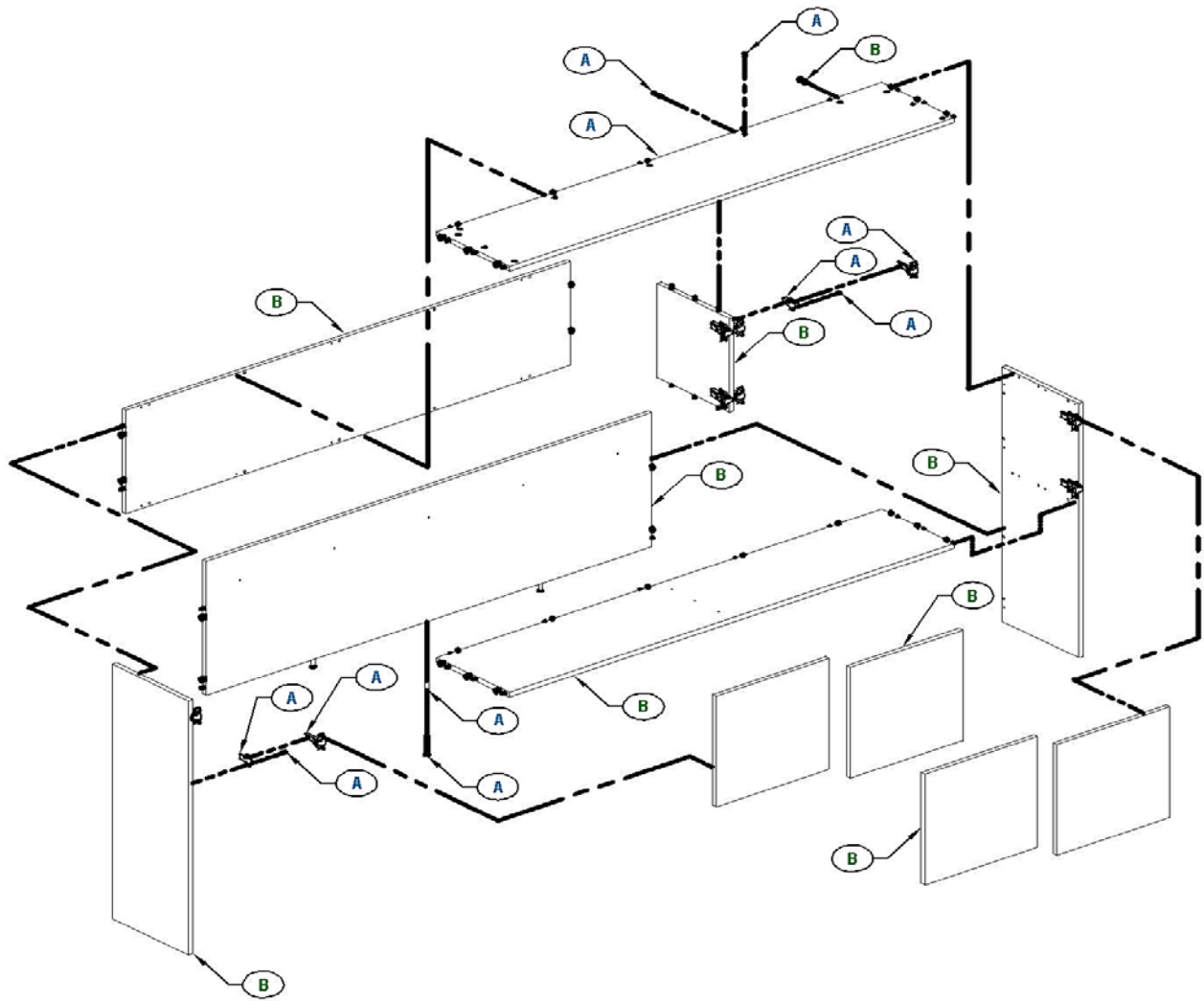
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

**Procedure:**

1. Remove Screws from hinges which joins door panels to the side panels.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the door handle and the hinges from the door panels
6. Remove the Spacer, Screw and the insert nut from the back panel.

**Material Type:**    ■ **A.** **Recyclable Steel**    ■ **B.** **Laminated Particle Board / Wood**    ■ **C.** **Plastic (if applicable)**



**Required Tools**

Gloves	Rubber Mallet	Phillips Screwdriver	Flat Screwdriver	Claw Hammer	Channel Lock Pliers
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**Integrate Disassembly Instructions**  
**Over Head Full Back 72" 4 Door**  
(Part No. I72OHCFBxx)



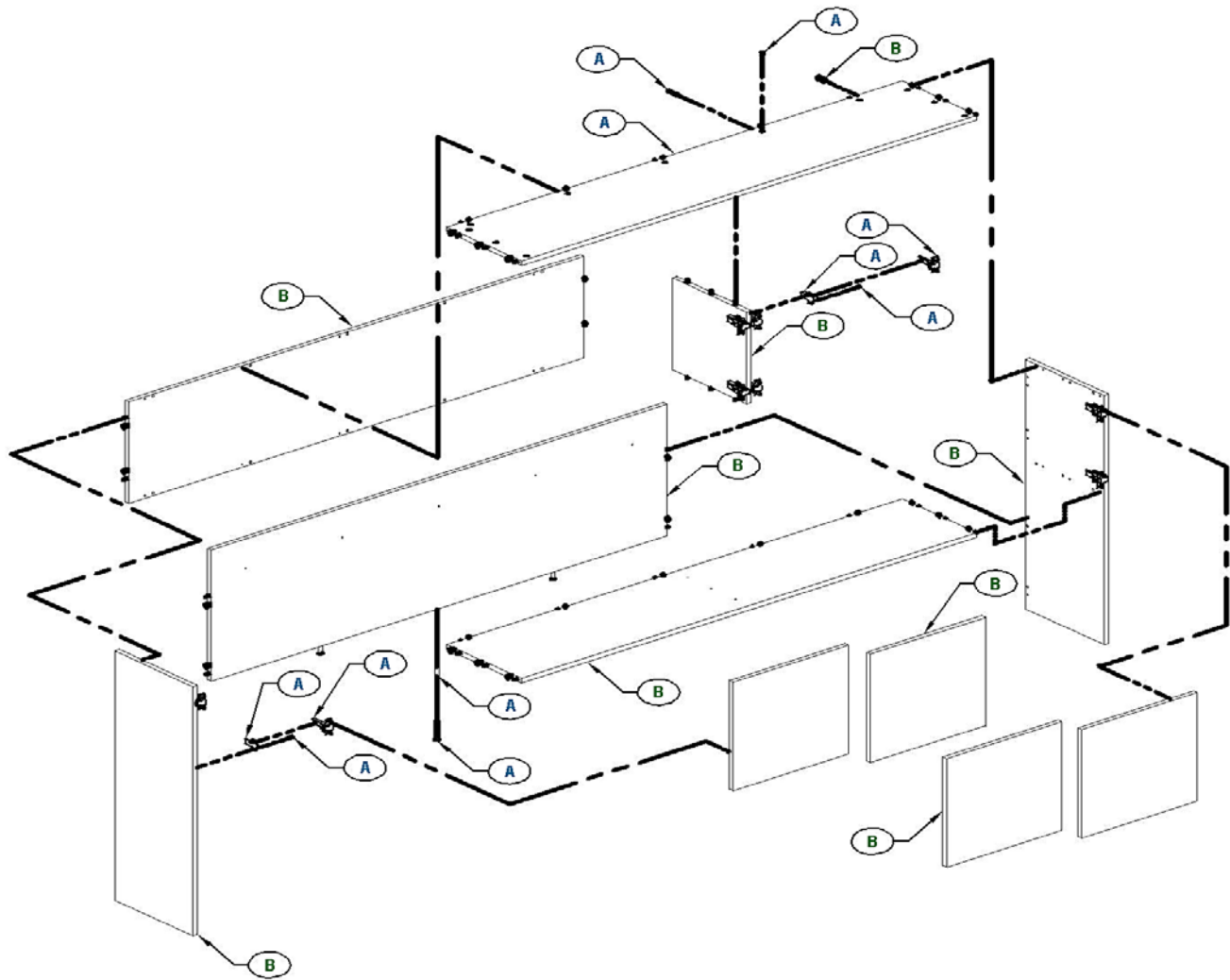
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

**Procedure:**

1. Remove Screws from hinges which joins door panels to the side panels.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the door handle and the hinges from the door panels
6. Remove the Spacer, Screw and the insert nut from the back panel.

**Material Type:** ■ **A.** **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

Gloves	Rubber Mallet	Phillips Screwdriver	Flat Screwdriver	Claw Hammer	Channel Lock Pliers
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## Integrate Disassembly Instructions Pedestal 24 Inch

(Part No. I24PDFxx & I24PDWxx)

INTEGRATE

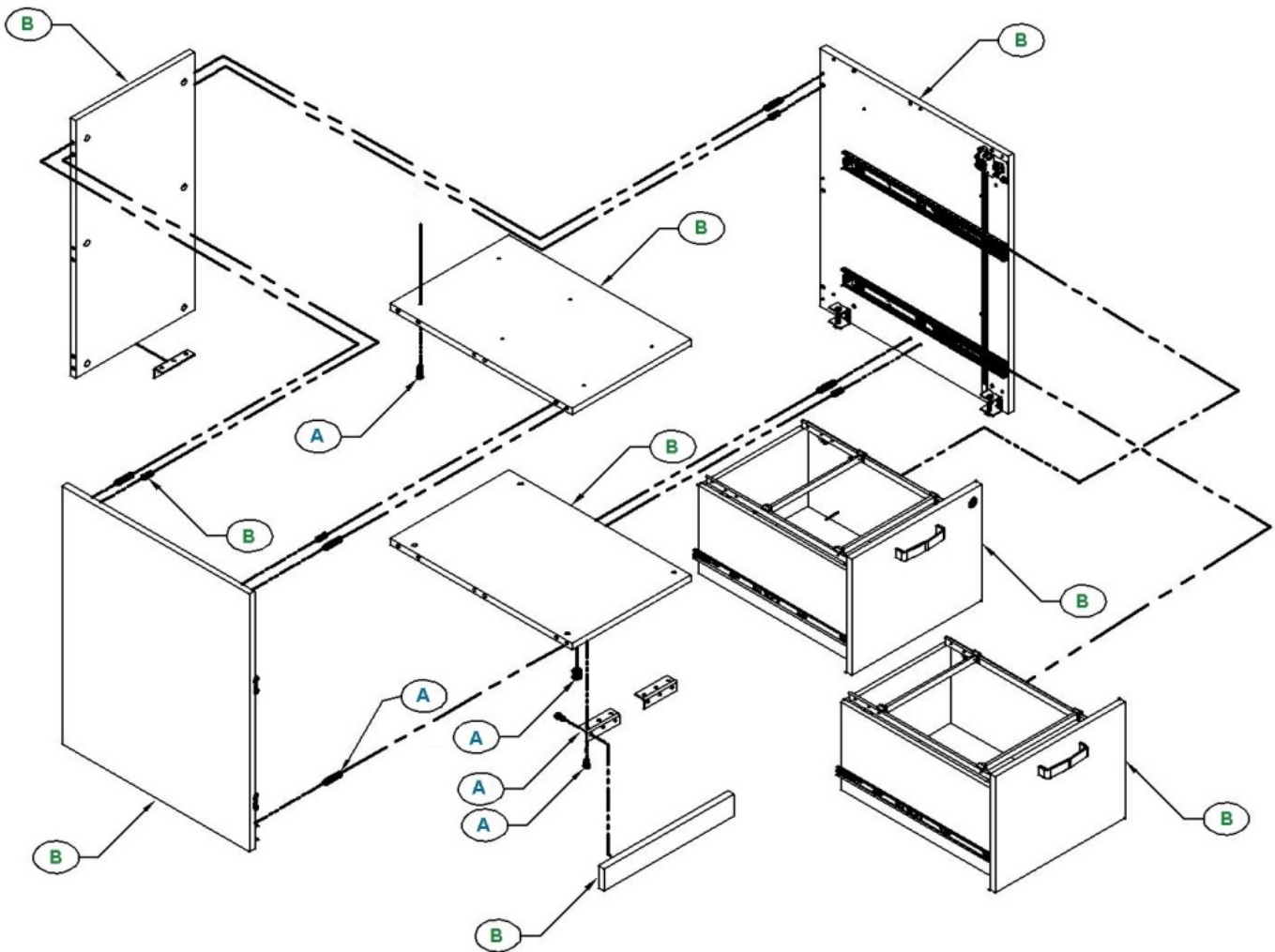
### General Notes:

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

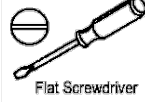
### Procedure for Disassembly of Pedestal : ( Pencil/Drawer/file is similar to File/File as Shown)

1. Remove the drawers from the pedestal. (Remove the screws from inside top of the pedestal to detach them from the top panel in freestanding models)
2. Remove Screws from brackets which join back and toe-kick panel to the bottom panel. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the Drawer slides from the side panels.
7. Remove the Lock Actuator and the lock bar from the side panel

**Material Type:** ■ A.  **Recyclable Steel** ■ B. **Laminated Particle Board / Wood** ■ C. **Plastic (if applicable)**



### Required Tools



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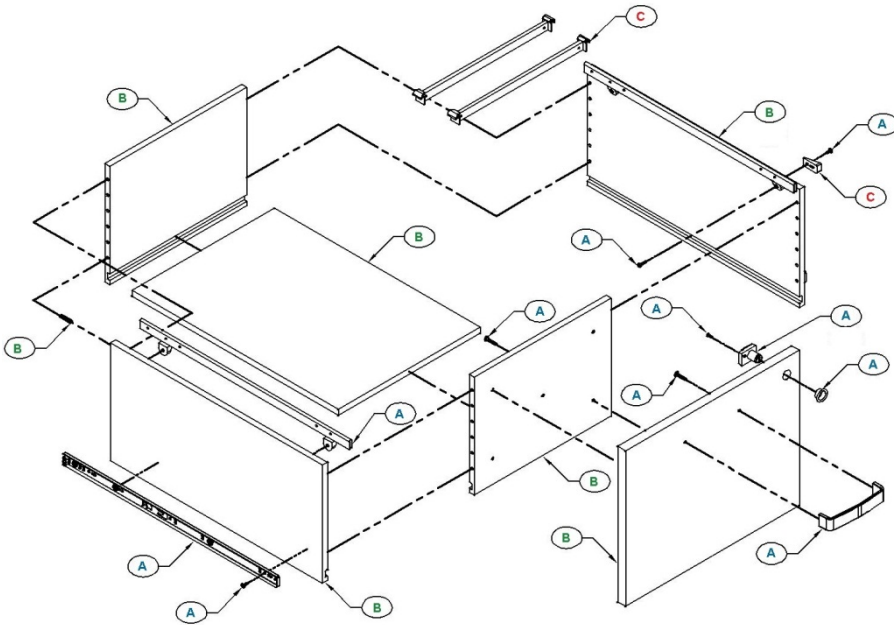
Document # I24PDxxx

Rev # and Date: 0, 6.10.14

**Integrate Disassembly Instructions**  
**Single Pedestal Desk (60" x 30")**  
(Part No. I60DKSPxx)



Material Type: ■ A. Recyclable Steel ■ B. Laminated Particle Board / Wood ■ C. Plastic (if applicable)



**Procedure for Disassembly of Drawers:**

1. Remove Screws from back of the front panel of the drawer to separate the face panel.
2. Separate the side panels, back and front panel from bottom panel
3. Remove screws from the face panel to detach the drawer pull
4. Remove the Drawer slides from the side panels.
5. Remove the lock Mechanism from the face panel (if applicable)
6. Remove the drawer locking clip from the side panels
7. Remove the file frames (for File drawers)

**Integrate Disassembly Instructions**  
**Upper Side Shelving Storage Unit 24"**  
(Part No. I24SSxx)

**INTEGRATE**

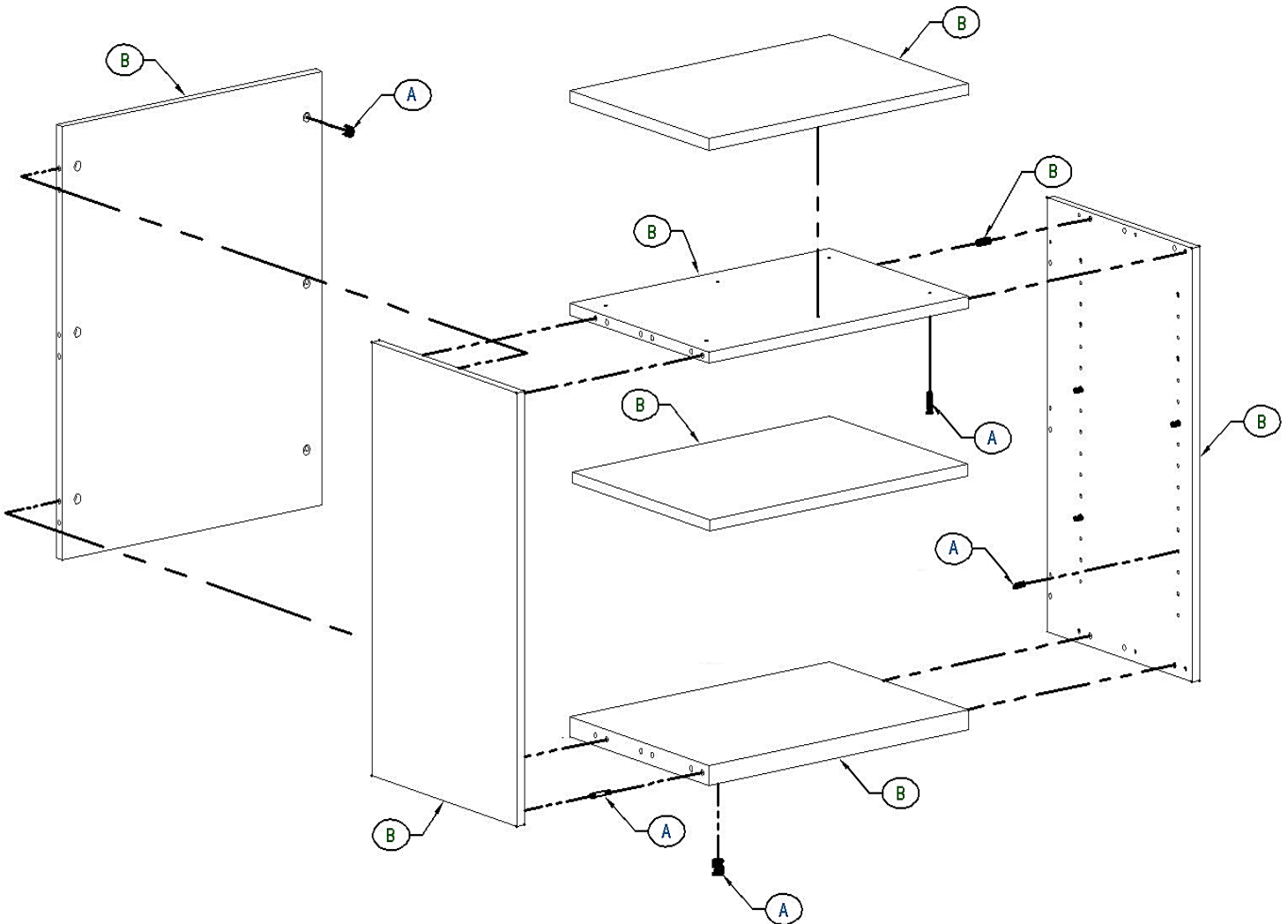
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

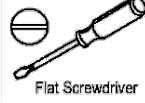
**Procedure:**

1. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the shelf pins from the side panels.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**



**UNICOR-OFG**



Document # I24SS

Rev # and Date: 0, 8.07.14



## Integrate Disassembly Instructions

### Storage Cabinet

(Part No. I1867SCCxx)

INTEGRATE

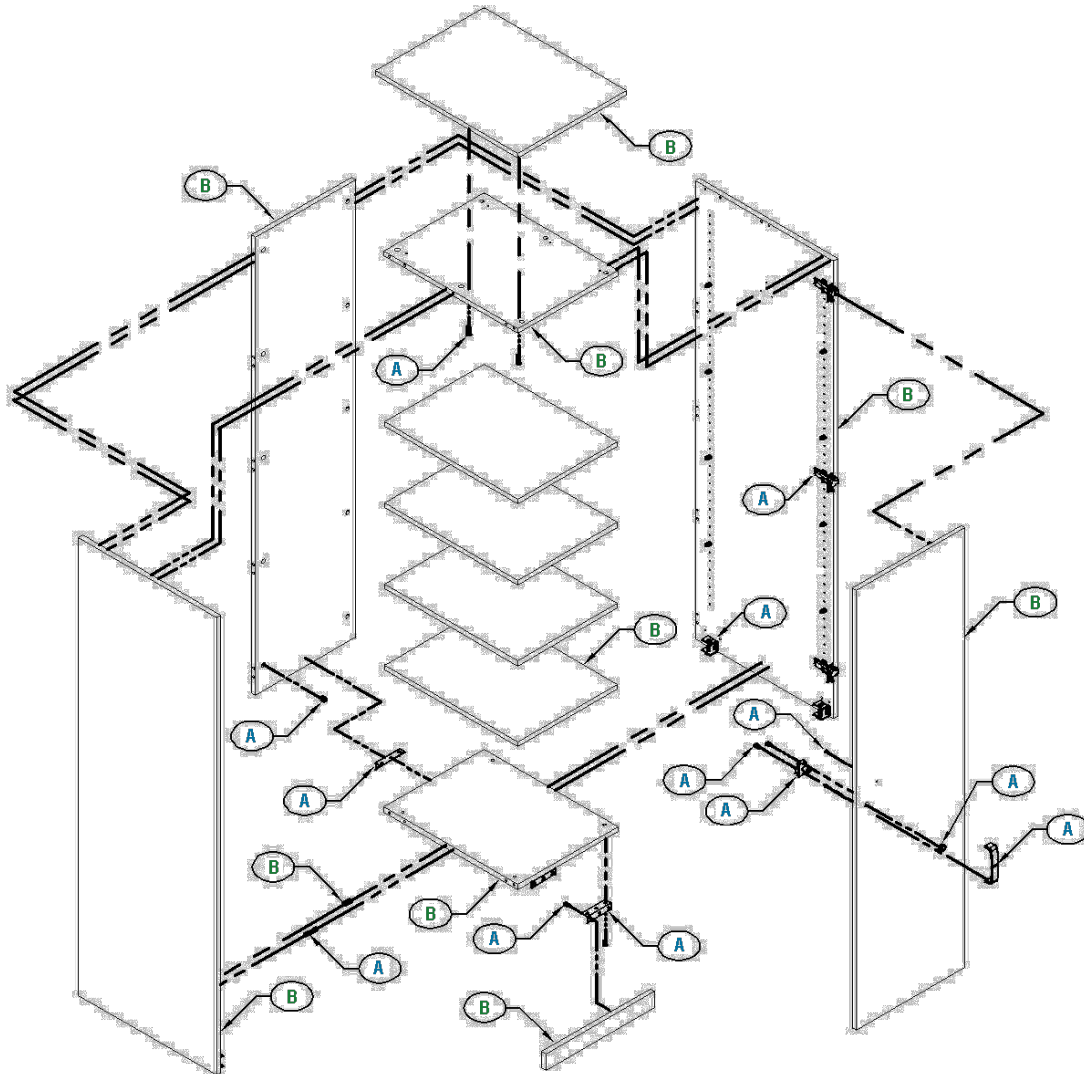
#### General Notes:

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

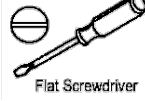
#### Procedure:

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel. Remove Screws from hinges which joins door panel to the side panel. Remove the door handle and the hinges from the door panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the shelf pins and strike plate from the side panels.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



#### Required Tools



UNICOR-OFG

Support  
Recycling



**Integrate Disassembly Instructions**  
**Upper Shelving Unit 16" Closed**  
(Part No. I16USCxx)

**INTEGRATE**

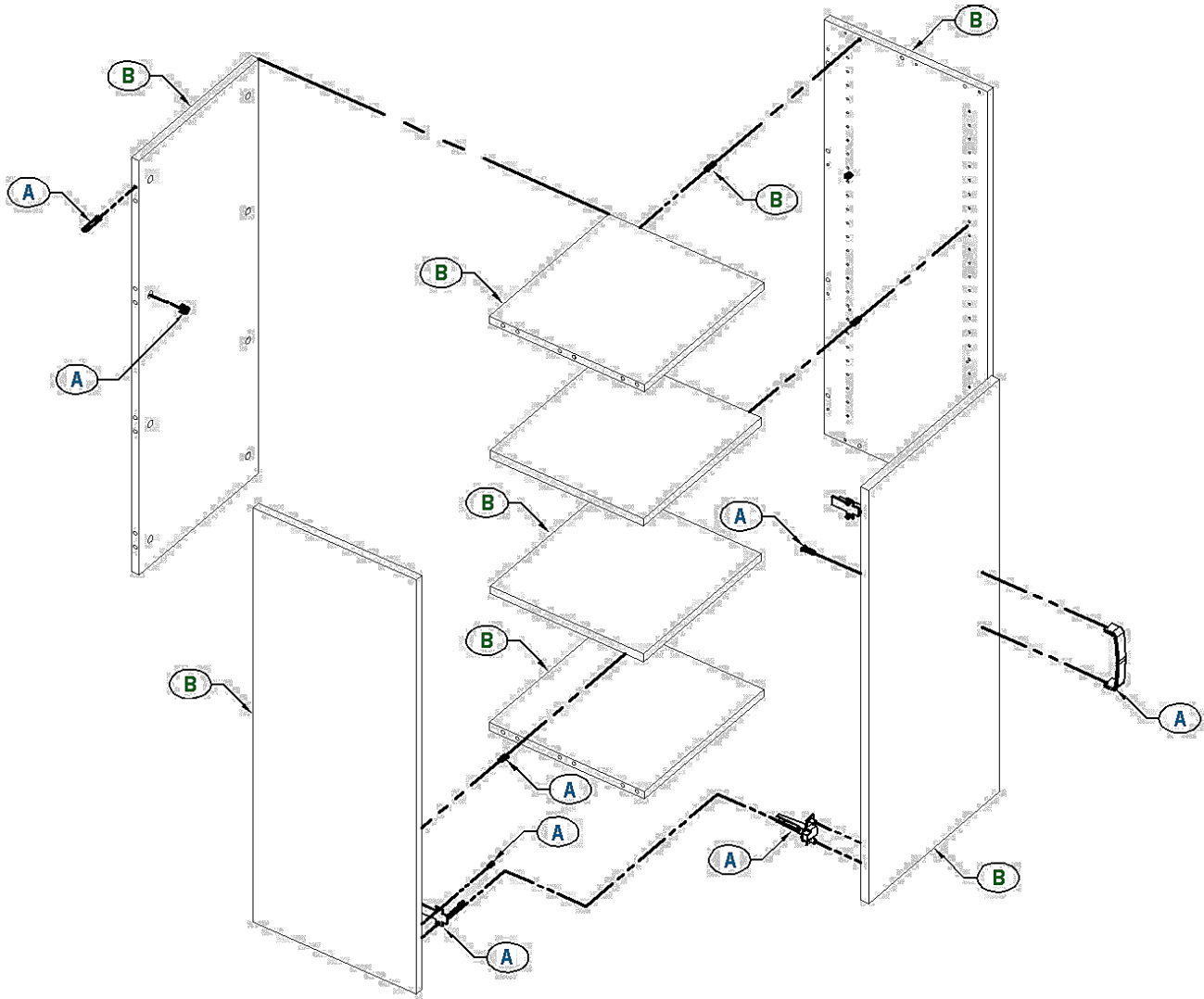
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

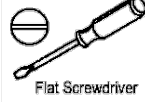
**Procedure:**

1. Remove Screws from hinges which joins door panel to the side panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the door handle and the hinges from the door panel
6. Remove the shelf pins from the side panels.

**Material Type:**    ■ **A.** **Recyclable Steel**    ■ **B.** **Laminated Particle Board / Wood**    ■ **C.** **Plastic (if applicable)**



**Required Tools**



**UNICOR-OFG**

Support  
Recycling



**Integrate Disassembly Instructions**  
**Upper Shelving Unit 16" Open**  
(Part No. I16USOxx)

**INTEGRATE**

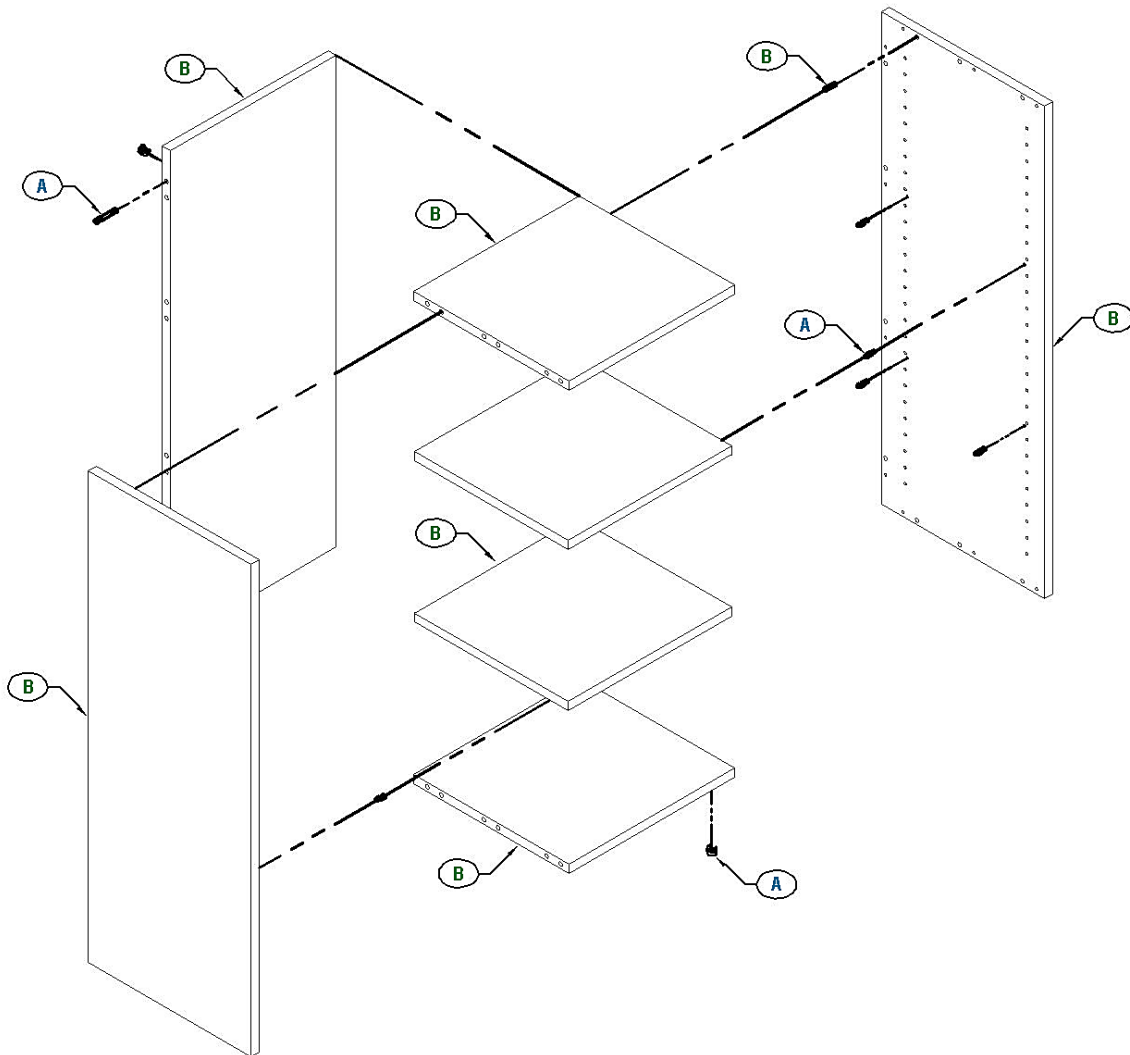
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>







**Procedure:**

1. Unfasten all the Cam-locks from the bolts.
2. Separate the side panels, bottom and top panel from back panel
3. Remove all dowels, cam-locks and bolts from the panels
4. Remove the shelf pins from the side panels.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

 Gloves	 Rubber Mallet	 Phillips Screwdriver	 Flat Screwdriver	 Claw Hammer	 Channel Lock Pliers
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**Integrate Disassembly Instructions**  
**Upper Shelving Unit 36" Closed**  
(Part No. I36USCxx)



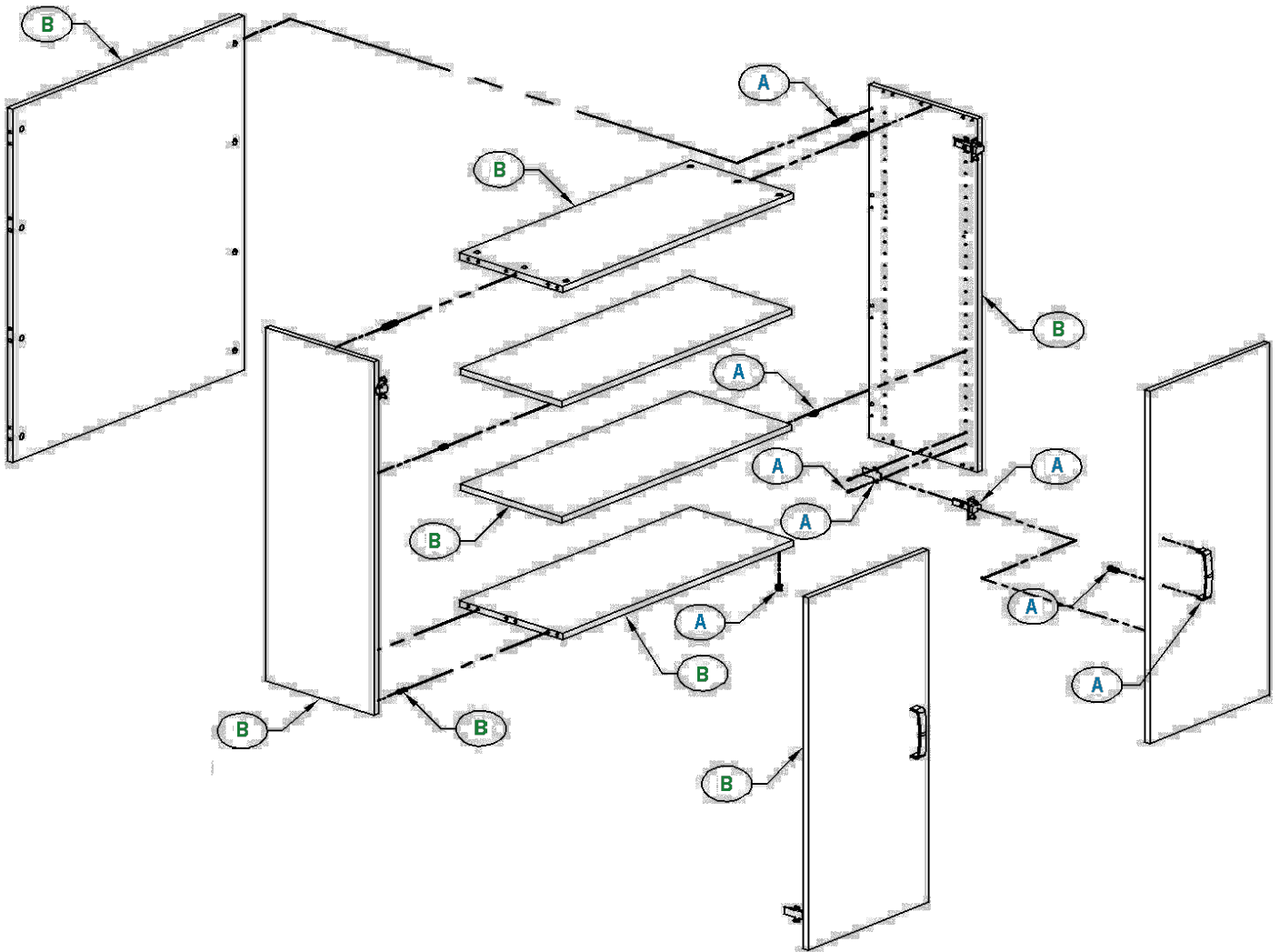
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>

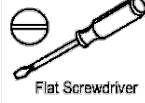
**Procedure:**

1. Remove Screws from hinges which joins door panels to the side panels.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the door handle and the hinges from the door panels
6. Remove the shelf pins from the side panels.

**Material Type:** ■ **A.** **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**



**Integrate Disassembly Instructions**  
**Upper Shelving Unit 36" Open**  
(Part No. I36USOxx)

**INTEGRATE**

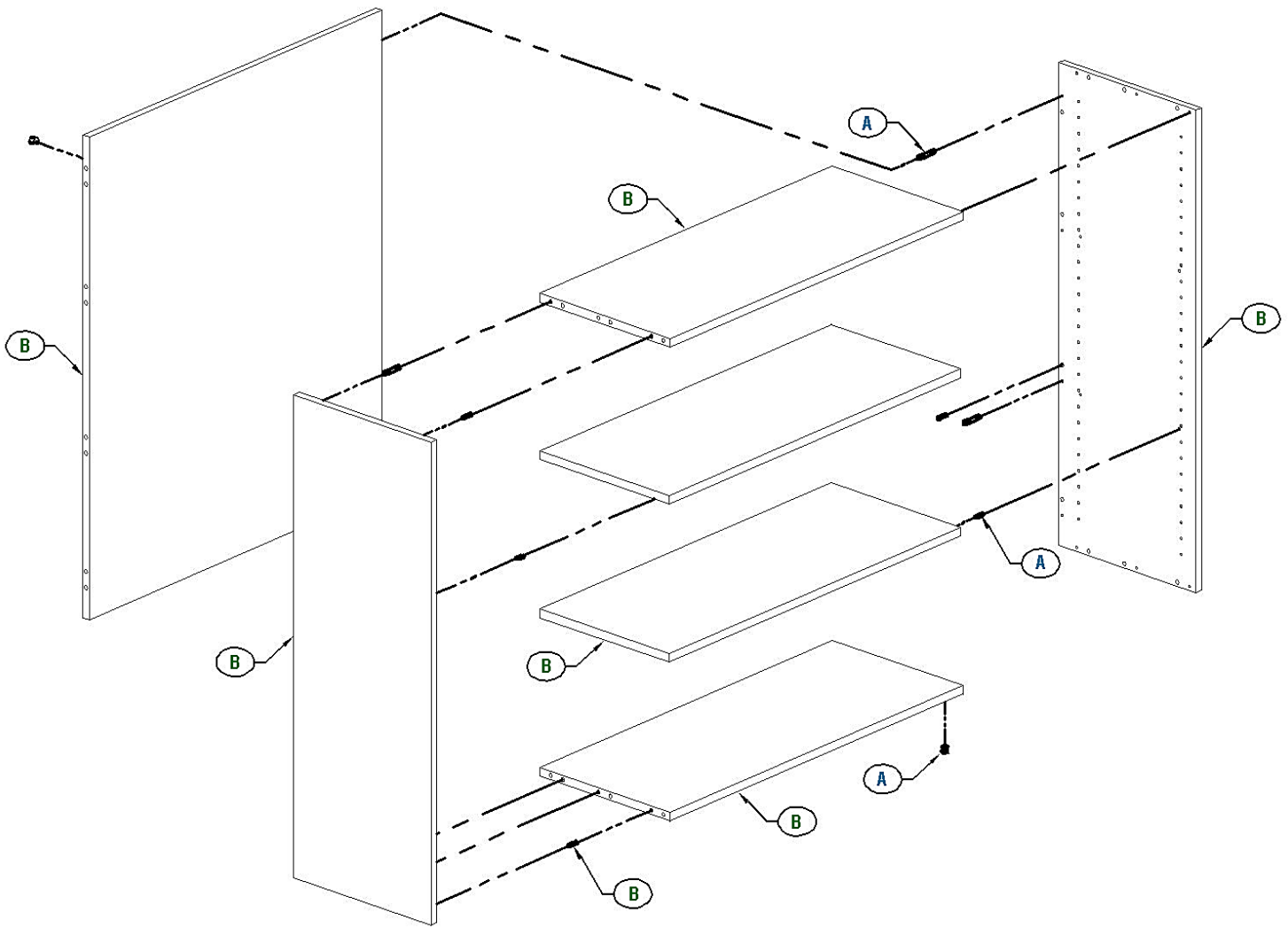
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>







**Procedure:**

1. Unfasten all the Cam-locks from the bolts.
2. Separate the side panels, bottom and top panel from back panel
3. Remove all dowels, cam-locks and bolts from the panels
4. Remove the shelf pins from the side panels.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

 Gloves	 Rubber Mallet	 Phillips Screwdriver	 Flat Screwdriver	 Claw Hammer	 Channel Lock Pliers
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**UNICOR-OFG**  
Support  
Recycling 



**Integrate Disassembly Instructions**  
**Compact Wardrobe**  
(Part No. I1854WRxx)

**INTEGRATE**

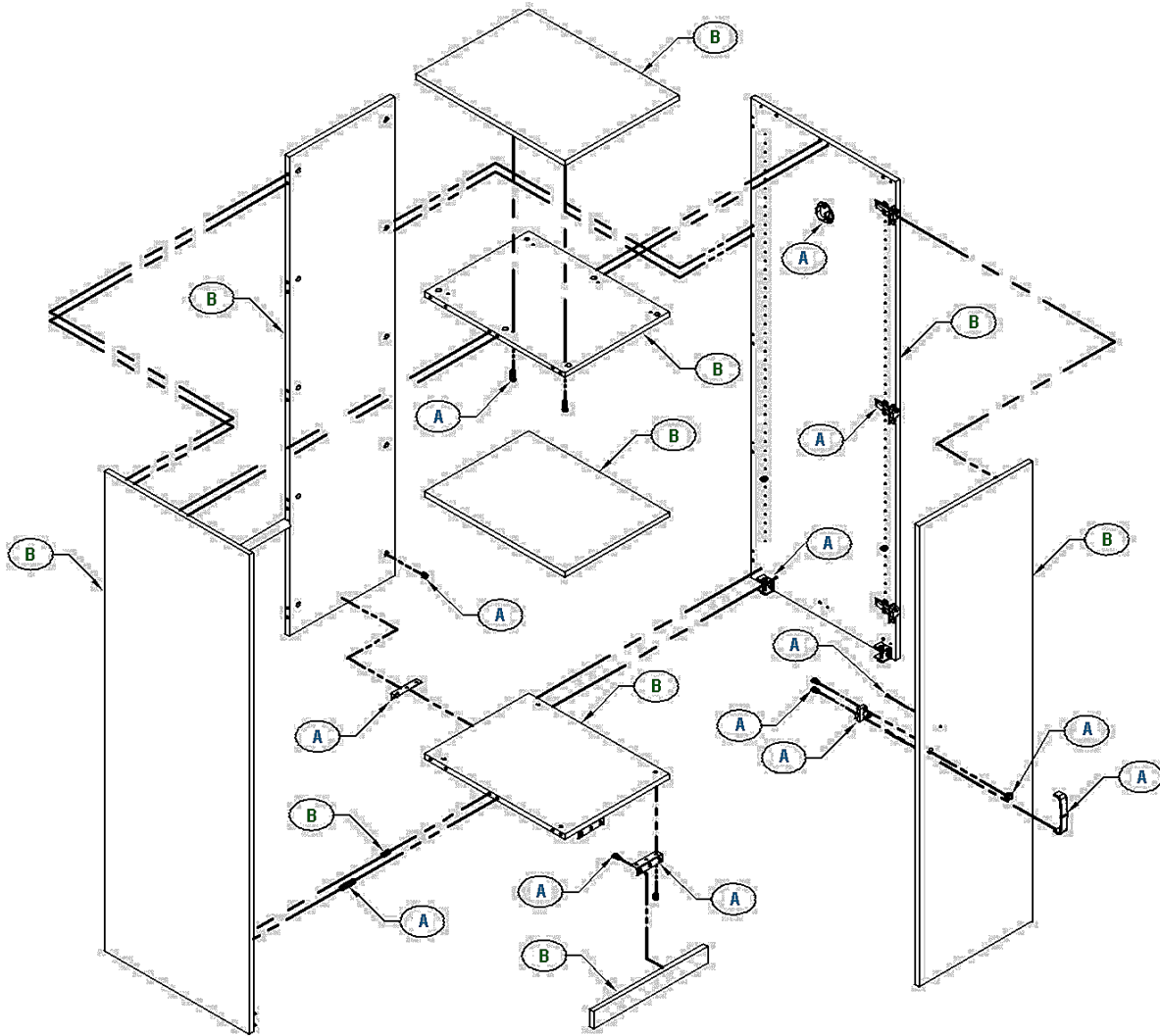
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>







**Procedure:**

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel. Remove Screws from hinges which joins door panel to the side panel. Remove the door handle and the hinges from the door panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the clothes rod ends, shelf pins and strike plate from the side panels.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

 Gloves	 Rubber Mallet	 Philips Screwdriver	 Flat Screwdriver	 Claw Hammer	 Channel Lock Pliers
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**Integrate Disassembly Instructions**  
**Standard Wardrobe**  
(Part No. I1867WRxx)

**INTEGRATE**

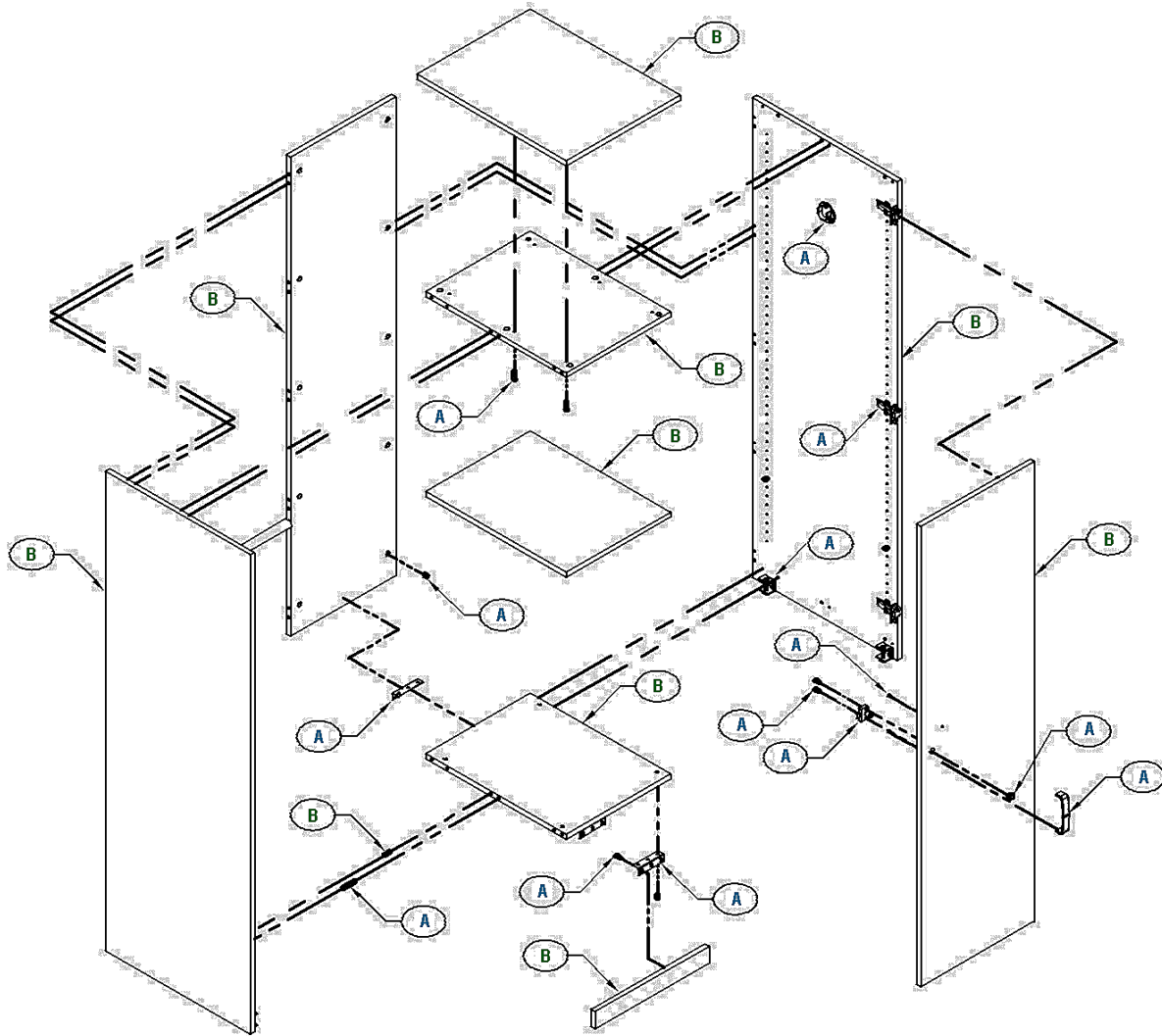
**General Notes:**

1. Disassembly time: 20-30 Minutes
2. This procedure assumes basic familiarity with hand tools and furniture terminology. No specialized training is required.
3. All materials removed and disassembled can be sorted and segregated with like materials and disposed of or recycled according to recycling availability or waste acceptance.
4. To find a recycling facility in your region, please visit <http://www.recyclingmarkets.net>







**Procedure:**

1. Remove Screws from brackets which join back and toe-kick back panel to the bottom panel. Remove Screws from hinges which joins door panel to the side panel. Remove the door handle and the hinges from the door panel.
2. Unfasten all the Cam-locks from the bolts.
3. Separate the side panels, bottom and top panel from back panel
4. Remove all dowels, cam-locks and bolts from the panels
5. Remove the Gusset and Hex-Tip leveler from the bottom of Side panels
6. Remove the clothes rod ends, shelf pins and strike plate from the side panels.

**Material Type:** ■ **A.**  **Recyclable Steel** ■ **B.** **Laminated Particle Board / Wood** ■ **C.** **Plastic (if applicable)**



**Required Tools**

 Gloves	 Rubber Mallet	 Philips Screwdriver	 Flat Screwdriver	 Claw Hammer	 Channel Lock Pliers
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