



U.S. Department of Justice

# UNICOR

Federal Prison Industries, Inc.

Created 1/11/08

## Envelope AND Letterhead Price List

Order with Confidence!

If you demand top quality printing, dependable service, competitive pricing and quick turn around for your stationery, then look no further. UNICOR has been in the printing business for many years, and we understand the need for consistent quality and dependable service.

From the time we receive your credit card or standard purchase order and through each step of the production process, your job is inspected.

And we guarantee that our work will be done to your satisfaction. From print specialists to managerial and line staff, your work is handled by professionals working with well-trained inmates. You'll find our quality meets the standards of the most demanding print officer. That's why you can count on us for all your printing needs.

**There's no need to worry about shipping costs**

To simplify your purchase of envelopes and letterhead stationery we have included shipping in the price of every item in this brochure. This makes using your government credit card easier, and also means there are no surprises about shipping costs after your order is received.

(Orders shipped outside the continental U.S. are subject to additional charges.)

### Envelopes

Prices are as of January 2008.

W/W = WITH WINDOW

#### 24 LB. WHITE WOVE

	1,000 4,999	5,000 24,999	25,000 & OVER
ENV1003 3-5/8" x 6-1/2"	\$38	\$33	\$31
ENV1004 3-7/8" x 8-7/8"	\$43	\$39	\$36
ENV1006 4-1/8" x 9-1/2"	\$41	\$36	\$32
ENV1007 4-1/2" x 10-3/8"	\$62	\$58	\$55
ENV1027 3-5/8" x 6-1/2" W/W	\$58	\$55	\$52
ENV1028 3-7/8" x 8-7/8" W/W	\$51	\$46	\$43
ENV1030 4-1/2" x 10-3/8" W/W	\$64	\$61	\$58
ENV1039 4-1/8" x 9-1/2" W/W	\$43	\$37	\$34
ENV1099 4-1/8" x 9-1/2" SECURITY TINT	\$56	\$52	\$49

#### 24 LB. BROWN KRAFT

ENV1018 4-1/8" x 9-1/2"	\$49	\$45	\$42
ENV1025 4-1/2" x 10-3/8"	\$63	\$59	\$56
ENV1035 3-9/16" x 7-7/8" W/W	\$49	\$45	\$42
ENV1107 3-7/8" x 8-7/8"	\$50	\$46	\$43

#### LARGE BROWN KRAFT

ENV1014 5" x 11-1/2"	\$77	\$74	\$71
ENV1015 6-1/2" x 9-1/2"	\$78	\$75	\$72
ENV1016 6-1/2" x 10-1/2"	\$98	\$95	\$92
ENV1017 7-1/2" x 10-1/2"	\$89	\$86	\$83
ENV1019 8-1/2" x 11-1/2"	\$109	\$106	\$103
ENV1020 9-1/2" x 12"	\$102	\$99	\$96
ENV1022 9-1/2" x 12-1/2"	\$103	\$100	\$97
ENV1023 10" x 15"	\$158	\$153	\$150
ENV1026 10" x 14"	\$123	\$120	\$117
ENV1115 9-1/2" x 12" W/W	\$117	\$114	\$100
ENV1130 9" x 12"	\$80	\$80	\$80
ENV1132 6" x 9"	\$62	\$62	\$62

#### 24 LB. WHITE KRAFT

ENV1100 7-1/2" x 10-1/2"	\$96	\$92	\$89
ENV1102 9-1/2" x 12"	\$120	\$117	\$114

#### 28 LB. BROWN KRAFT

ENV1024 12" x 16" (28 LB)	\$215	\$211	\$208
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#### 14 LB. TYVEK W/ GREEN DIAMOND FIRST CLASS BORDER

ENV1120 10" x 13" TYVEK	\$297	\$293	\$290
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#### 28 LB. 100% RAG

	1,000 4,999	5,000 & OVER	
ENV1009 3-5/8" x 6-1/2"	\$102	\$100	
ENV1010 4-3/4" x 7-3/8"	\$165	\$162	
ENV1011 3-7/8" x 8-7/8"	\$135	\$133	
ENV1012 4-1/8" x 9-1/2"	\$112	\$109	
ENV1013 4-1/2" x 5-3/4"	\$119	\$118	

PRICE PER THOUSAND AND



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## Letterheads

LETTERHEAD 25% COTTON BOND		1,000	3,000	5,000
		2,999	4,999	& OVER
LTR0010	8-1/2" x 11" TO 7" x 9"	\$88	\$75	\$73
LTR0011	7" x 8-1/2" TO 6" x 8"	\$80	\$70	\$68
LTR0012	5-1/2" x 8-1/2" TO 4-1/4" x 5-1/2"	\$78	\$68	\$65

LETTERHEAD 100% COTTON BOND				
LTR0001	7" x 9" TO 8-1/2" x 11"	\$111	\$98	\$96
LTR0002	6" x 8" TO 7" x 8-1/2"	\$92	\$80	\$77
LTR0003	4-1/4" x 5-1/2" TO 5-1/2" TO 8-1/2"	\$83	\$71	\$68

LETTERHEAD #1 SULPHITE BOND				
LTR0013	7" x 9" TO 8-1/2" x 11"	\$84	\$59	\$54
LTR0014	6" x 8" TO 7" x 8-1/2"	\$81	\$56	\$51
LTR0015	4-1/4" x 5-1/2" TO 5-1/2" TO 8-1/2"	\$79	\$54	\$49

### LETTERHEAD NOTEPADS

ALL ADD \$3 PER THOUSAND TO ABOVE PRICES FOR ALL PADDING

## Other Stationery

POSTCARDS (110# WHITE INDEX)		1,000	5,000
		4,999	& OVER
LTR0038	1-SIDE PRINTED, 3-1/2" x 5-1/2"	\$64	\$52
LTR0039	2-SIDES PRINTED, 3-1/2" x 5-1/2"	\$71	\$60

LABELS (SIZE: 3-1/2" x 5-1/2")			
LBLO004	60 LB. CRACK & PEEL	\$116	\$110

Fax or Mail Your Order to:

UNICOR Customer Service Center  
P.O. Box 13640  
Lexington, KY 40583-3640  
(800) 827-3168  
FAX (859) 254-9692

# order online at [www.unicor.gov](http://www.unicor.gov)

## Escape Proof Guarantee

We take great pride in teaching a good work ethic and marketable job skills in order to produce high quality goods and services for our customers. We are committed to your complete and continual satisfaction. If, at any time, an item we have provided does not entirely meet your expectations, we will cheerfully and promptly repair or replace it entirely at our expense.

Contact the Customer Service Center at:  
(800) 827-3168

### ORDERING INFORMATION

 **COMPOSITION:** If you would like us to follow your copy exactly for typeface, you must furnish a black and white copy; otherwise type will be matched as closely as possible.

 **STANDARD INK COLORS:** PMS Black, PMS 280 Blue, PMS 285 Blue, PMS 293 Blue and Reflex Blue. There is a charge of \$1 per thousand with a minimum of \$20 order for other colors.

 **TWO COLOR OR BOTH SIDES PRINTED:** The "per thousand" price will be divided by 0.65. Example: one thousand ENV1006 is \$41, so the price would increase to \$63 per thousand.

 **PROOFS:** There is a \$15 base charge for one blue line proof. Additional proofs of the same item are \$3 each. Changes in originally-supplied text (author's alterations) are \$15 for each job.

 **QUANTITY:** The minimum quantity order is 1,000 with increments of 1,000 each.

 **QUANTITY DISCOUNTS:** These are represented by the green and black columns. They are applied per each item per address printed.

 **SPECIAL ORDERS:** For quantities of 100,000 or more we will be glad to give you a special quotation. A minimum order of 5,000 is required for items not listed in this brochure.

PRICES ARE FIRM

For more information contact Mark Gustafson at: (320) 245-6606  
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or e-mail: [mgustafs@central.unicor.gov](mailto:mgustafs@central.unicor.gov)